

Certified Local Government Purchasing Officer Application for Certification

Submit application to the CAGP Certification Committee, c/o Eileen Youens,
UNC School of Government, CB #3330, UNC Chapel Hill, Chapel Hill, NC 27599-3330.

- | | | |
|------------------------------|------------|---|
| A. Core Courses | Date Taken | |
| Basic Purchasing | _____ | |
| Intermediate Purchasing | _____ | |
| Contracting for Construction | _____ | |
| Spring or Summer Conference | _____ | |
| Management Training Course | | Please attach documentation, including course title,
date taken, sponsor, subject(s) and hours of instruction. |

If you are applying to take the examination prior to obtaining all required certification points, complete sections (A) and (D) only.

- B. Certification points (22 required)
- Formal Education: 4 points
College/University: _____
Degree: _____ Date: _____
Other college courses (attach transcripts)
- Total Formal Education: _____ pts**
- Professional Education:
Provide detailed listing on attached form
- Total Professional Education: _____ pts**
- Service:
- Board of Directors :
Years served _____ @ 1 point/yr. _____ pts
- Committee Service:
Committee _____ year ____ @ 1 point ea. _____ pts
Committee _____ year ____ @ 1 point ea. _____ pts
- Instructor:
Course (s) _____ year ____ @ 1 point ea. _____ pts
Course (s) _____ year ____ @ 1 point ea. _____ pts
- Total Service: _____ pts**
- Total Certification Points: _____ pts**

- C. Experience
Please attach verification by employer(s) of minimum of three years experience as a buyer.

- D. Applicant's Name: _____ Date: _____
Employer: _____ Telephone: _____
Address: _____
City: _____ Zip: _____
Email: _____ Fax: _____

