

DRAFT Public Administration Program DRAFT
Spring Course Schedule 2010

09/16/09

CORE COURSES

		<u>Instructor</u>	<u>Time/Day</u>	<u>Call #</u>	<u>Bldg/Rm</u>
PUBA 711	Public Management	G. Whitaker	09:00 – 11:50 W	31778	KN 3301
PUBA 720	Meth Pol Anal & Eval	M. Berner	11:00 – 12:15 TR	31779	KN 3301
PUBA 723	Human Resource Mgmt	W. Jacobson	01:00 – 03:50 W	31780	KN 3301
PUBA 730	Govt & Nonprofit Acct	G. Allison	02:00 – 03:50R	31781	KN 3301
PUBA 731	Govt Budget/Finance	B. Rivenbark	9:30 – 10:45 TR	31782	KN 3301
PUBA 740	Decision Analysis	D. Roenigk	12:30 – 1:45 TR	35067	KN 3301
PUBA 746	MPA Prof Devel Sem II	C. Stenberg	TBA	31784	
PUBA 749-002	Ethical/Effective Pub. Admst.: Capstone Perspective (1.5 credits; taught in Module 1)	W. Jacobson	02:00 – 04:50 T	35070	KN 3301

FULL-SEMESTER ELECTIVE COURSES (3 CREDIT HOURS)

PUBA 757 Nonprofit Financial Mgmt.	Despard	05:00 – 07:50pm T	31786	300 T-T-K
Basic financial skills for leaders of nonprofits, including bookkeeping fundamentals, interpreting financial statements, budgeting, cash management and investments, and legal compliance.				
PUBA 780-003 Managing Local Gov. Services	Stenberg/Brenman	1:00-3:50pm W	31790	KN 3104
Course addresses current trends affecting the management of service delivery in local governments of all sizes. Effective policies, practices, and procedures for each local service area will be considered. Case examples and guest practitioners will offer glimpses into real world challenges and solutions.				
PUBA 780 Topics in Public Administ. (var. credit)	Stenberg	TBA		

MODULE I: HALF-SEMESTER ELECTIVES

All courses carry 1.5 credit hours and classes meet January 11 through February 26; no special period beyond February 28 for exams.

PUBA 765 Capital Budgeting and Finance

Vogt 09:30 – 10:45am TR 31787 KN 3104

Focuses on concepts related to planning, budgeting, and financing capital projects and infrastructure for states and local governments. The course addresses capital improvement programming and priority setting, the assessment of financial condition, multi-year financial forecasting, debt financing methods, and project implementation methods and issues.

PUBA 780-002 Grantwriting and Evaluation

O'Brien 02:00 – 04:50pm R KN 3104

Students will hone their grantwriting skills as they critique grant proposals, draft their own grant proposal, and learn about the role of program evaluation in grantwriting and grant reporting. Students will also discuss how grantwriting will be a part of their careers as public servants, whether in local government or the non-profit sector.

MODULE II: HALF-SEMESTER ELECTIVES

All courses carry 1.5 credit hours and classes meet March 1 through April 28; final exam must be completed by May 7.

PUBA 780-004 Advanced Budget. & Financial Analysis

Rivenbark 11:00 – 12:15pm TR 31794 KN 3104

This course will assist students with further development of their skills, approaches, and philosophies in the functional areas of public budgeting and financial management. The course requires students to analyze case situations commonly found in public organizations, to identify possible solutions in response to the analysis and in response to the student's professional and educational experiences, and to justify final recommendations during classroom discussion and in writing. In other words, the case-based methodology of teaching is specifically designed to help students foster good habits of thinking.

PUBA 780-005 Advanced Human Resources Mgmt.

Jacobson 02:00 – 04:50pm T 31795 KN 3301

This course will explore topics in public Human Resource Management. Building on a basic understanding of Human Resource Management this course will explore current challenges and developments in HR management in public and non-profit organizations. Topics such as family friendly policy, changing workforce needs, and labor management relations will be included.