

The Clerk of Superior Court Virtual Estate Administration Series

All sessions will be held virtually via Zoom, led by Meredith Smith. Registration is open to Elected and Assistant Clerks of Court.

For more information, click the registration link below the session's description.

Session 1 – Overview of Decedents' Estates

Thursday, April 29, 2021 – 9:00am-11:00am

Co-Presented with Lisa Smith, Procedural Helpdesk Specialist with the AOC

This session will provide an introduction to the administration of a decedent's estate. It will cover basic terminology, the clerk's role and responsibility, an overview of formal administration and alternatives to formal administration, and the sources of law and resources available to support the clerk in this field of work.

[Click Here to Register](#)

Session 2 – The Clerks' Initial Estate Intake

Friday, May 21, 2021 – 9:00am-12:00pm

Co-Presented with Lisa Smith, Procedural Helpdesk Specialist with the AOC

This session will cover topics that frequently arise at the outset of the administration of an estate, including legal information vs. legal advice, determining questions related to venue, confirmation of date and fact of death, determining whether there is a will, decedent's family history, and opening and inventorying safe deposit boxes.

[Click Here to Register](#)

Session 3 – Probate of a Will

Friday, June 18, 2021 – 9:00am-12:00pm

This session focuses on wills under North Carolina law. It will focus on the types of wills, probate in common and solemn form, and revocation of a will.

[Click Here to Register](#)

Session 4 – Appointment of the Personal Representative

Wednesday, July 7, 2021 – 9:00am-12:00pm

This session will cover the process for the appointment of a personal representative in both testate and intestate estates.

[Click Here to Register](#)