Employment Law for Department Heads and Supervisors
April 29-30, 2024
School of Government, Chapel Hill

Agenda

Instructors: SOG Professors Diane M. Juffras and Robert Joyce
Program Manager: Charmain Cale

Monday, April 29

1:00 – 1:15  The Nature of Government Employment
Bob Joyce

1:15 – 2:45  Employment at Will or Due Process Protections? Understanding Discipline and Discharge
Bob Joyce and Diane Juffras

2:45 – 3:00  Break

3:00 – 4:00  Dealing with the Americans with Disabilities Act
Bob Joyce

4:00 – 4:30  Preventing Unlawful Harassment
Diane Juffras

4:30 – 5:00  Managing Employee Leave
Diane Juffras

5:00  Adjourn Day One
Tuesday, April 30

9:00 – 10:00  The FLSA and Overtime Law  
Diane Juffras

10:00 – 10:30  Stupid Things Employees Say on Social Media  
Bob Joyce

10:30 – 10:45  Break

10:45 – 11:00  Every Note You Take: Personnel Files for Public Employer Supervisors  
Bob Joyce

11:00 – 11:45  Public Employment and Drug Testing  
Diane Juffras

11:45 – 12:00  10 Other Things That Dep’t Heads and Supervisors Need to Know  
Bob Joyce

12:00  Formal Adjourn

12:00 – 12:30  Optional Open Question and Answer with Diane Juffras