

# Working with Citizen Boards and Committees

UNC School of Government

October 28, 2022

Location: **Lumber River Council of Governments (Pembroke, NC)**

## Learning Objectives

- Examine the purpose of Citizen Advisory Boards (CABs), operational needs and challenges
- Map the system of relationships which guide CAB work and outputs
- Assess ways to prepare and support CAB members
- Understand the legal framework of CABs
- Design measures of CAB effectiveness based on participants' goals

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| 9:00  | Introductions and framing <ul style="list-style-type: none"><li>• Review learning objectives</li><li>• Why CABs?</li><li>• “Flow Chart” for CABs</li><li>• Survey results</li><li>• Assessing CABs – Worksheet</li></ul> |
| 10:00 | Motivations for volunteering<br>Recruiting and retaining volunteers  |
| 10:30 | Break  |
| 10:45 | The legal framework for CABs   |
| 11:30 | Organizing the work <ul style="list-style-type: none"><li>• Aligning with organizational priorities</li><li>• Clarifying roles and responsibilities</li><li>• Model policies</li></ul>                                   |
| 12:00 | Lunch Break  |
| 1:00  | Practitioner Panel <ul style="list-style-type: none"><li>• CAB Policy</li><li>• Reporting</li><li>• Onboarding</li><li>• CAB review</li></ul>  |
| 2:30  | Break  |

- 2:45 Taking the next steps
- CAB Self-assessment
  - Showing appreciation to volunteers
  - Addressing other critical issues identified by participants
  - Peer-to-peer learning

3:45 Workshop Evaluation

Tools & Resources

4:00 Adjourn