



**Fundamentals of Property Tax Collection**  
**June 13-15, 2018**  
UNC School of Government  
Chapel Hill, NC

**Wednesday, June 13, 2018**

**Room 2603**

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| 8:30 am  | Registration and Check-In<br><i>(light breakfast provided on Tuesday morning in the School's Atrium)</i> |
| 9:00 am  | <b>Introduction / Public Record</b><br>Chris McLaughlin<br>Associate Professor, UNC School of Government |
| 10:30 am | Break  |
| 10:45 am | <b>Property Tax Basics</b><br>Chris McLaughlin   |
| 12:00 pm | Lunch (SOG Dining Hall, first floor)   |
| 1:00 pm  | <b>Property Tax Basics – continued</b>   |
| 2:00 pm  | Break  |
| 2:15 pm  | <b>Property Tax Liens on Real Property</b><br><b>Advertising Tax Liens</b><br>Chris McLaughlin           |
| 4:30 pm  | Recess   |

## Thursday, June 14, 2018

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9:00 am	<b>Enforced Collections</b> Chris McLaughlin
10:15 am	Break
10:30 am	<b>Enforced Collections</b> – continued <b>Foreclosure</b>
12:00 pm	Lunch (SOG Dining Hall, first floor)
1:00 pm	<b>Registered Motor Vehicles – Special Collection Problems</b> Chris McLaughlin
2:00 pm	Break
2:15 pm	<b>Bankruptcy</b> <b>Deferred Taxes</b> Chris McLaughlin
4:30 pm	Recess

## Friday, June 15, 2018

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9:00 am	<b>Refunds and Releases</b> <b>Mobile Homes</b> <b>Other Taxes and Fees</b> <b>Settlement &amp; Insolvents List</b>
10:45 am	Break
11:00 am	<b>Appraisal Basics</b> Kirk Boone Assistant Professor, UNC School of Government
12:00 pm	Lunch (SOG Dining Hall, first floor)
1:00 pm – 3:00 pm	Exam Review

**EXAM:** The exam will be available on-line via SAKAI beginning Friday, June 15, at 5:00 pm. The deadline for completing the exam is Friday, June 22 at 5:00 pm. One exam retake is available and requires an email from your supervisor addressed to Chris McLaughlin ([mclaughlin@sog.unc.edu](mailto:mclaughlin@sog.unc.edu)) or Gail Wilkins ([wilkins@sog.unc.edu](mailto:wilkins@sog.unc.edu)).

***Retakes must be completed by the exam deadline on Friday, June 22 at 5:00 pm.***