

Shift from Buddy to Boss

October 7, 2022

9:00 a.m. – 4:00 p.m.

Online, Zoom

9:00am - 9:05am	Introductions/Today's Agenda/Ground Rules
9:05am - 9:20am	Introductions/Course Overview
9:20am - 9:25am	What it's Like to be a Supervisor?
9:25am – 9:35am	Challenges of Becoming the Boss
9:45am – 9:55am	Break
9:55am - 10:25am	Johari Window/Learning Model/Mindset
10:25am - 10:50am	How to Build Trust and Credibility
10:50am – 11:00am	Break
11:00am – 11:30am	Five Dysfunctions of a Team
11:20am – 11:55am	Reflection
12:00pm – 1:00pm	LUNCH
1:00pm - 1:50pm	Five Tips to Transition
1:50pm – 2:00pm	BREAK
2:00pm – 2:50pm	Managing Up and Peers
2:50pm – 3:00pm	BREAK
3:00pm - 3:45pm	Gaining Feedback and Tools for Collaboration
3:45pm – 4:00pm	Reflection