



DRAFT AGENDA

INTRODUCTION TO THE FAIR LABOR STANDARDS ACT JUNE 9 - 10, 2026

Tuesday, June 9th

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| 1:00 – 1:30 | Introduction to the FLSA, Overtime and Comp Time |
| 1:30 – 2:00 | Determining Exempt Status: The (Easy) Executive Duties Test |
| 2:00 – 2:15 | Break |
| 2:15 – 3:00 | Determining Exempt Status: The (Harder) Administrative Duties Test |
| 3:00 – 3:15 | Determining Exempt Status: The Academic Administrative Test |
| 3:15 – 3:30 | Break |
| 3:30 – 4:15 | Breakout Groups: Problems in the Executive and Administrative Duties Tests |
| 4:15 – 5:00 | Plenary Session: Problems in the Executive and Administrative Duties Tests |

Wednesday, June 10th

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| 9:00 – 9:30 | Determining Exempt Status: The Many Professional Duties Tests |
| 9:30 – 10:00 | Exercises in the Professional Duties Tests |
| 10:00 – 10:15 | Break |
| 10:15 – 11:30 | Compensable Time: Hours Worked, On-Call Time, Meal Periods and Travel Time |
| 11:30 – 11:45 | Break |
| 11:45 – 12:15 | Overtime: The Basic Rule and Public Safety Exceptions |
| 12:15 – 1:00 | Introduction to the Regular Rate |
| 1:00 | Adjourn |