## 2024 ESSENTIALS OF MUNICIPAL GOVERNMENT

## <u>DAY 1</u>

7:30 – 8:30 AM	Check in/Breakfast
8:30 – 9:00 AM	Opening: From Campaigning to Governing
9:00 – 10:45 AM	"Live From City Hall! The Coates Town Council Meeting"
10:45 – 11:00 AM	Break
11:00 – 11:45 AM	Understanding the Scope of Municipal Authority
11:45 – 12:00 PM	Getting to Know the School of Government
12:00 – 12:45 PM	Lunch
12:45 – 2:00 PM	Concurrent Workshops
	<ul><li>Mayor/Council Municipalities</li><li>Council/Manager Municipalities</li></ul>
2:00 - 2:15 PM	Break
2:15 - 3:15 PM	Financial Management and the Budget Process
3:15 - 3:30 PM	Break
3:30 - 4:30 PM	Oversight: Internal Controls, Auditing, Pre-Auditing and More
4:30 – 5:00 PM	Things I Wish I'd Known Then: Incumbents' Stories
4:30 - 5:00 PM 5:00 - 6:00 PM	Things I Wish I'd Known Then: Incumbents' Stories Reception
	Reception
5:00 – 6:00 PM	Reception DAY 2
5:00 – 6:00 PM 7:30 – 8:20 AM	Reception  DAY 2  Breakfast
5:00 – 6:00 PM 7:30 – 8:20 AM 8:20 – 8:30 AM	Reception  DAY 2  Breakfast  Opening Comments
5:00 – 6:00 PM 7:30 – 8:20 AM 8:20 – 8:30 AM 8:30 – 9:30 AM	Reception  DAY 2  Breakfast  Opening Comments  Transparency: Welcome to Open Government
5:00 – 6:00 PM 7:30 – 8:20 AM 8:20 – 8:30 AM 8:30 – 9:30 AM 9:30 – 10:30 AM	Reception  DAY 2  Breakfast  Opening Comments  Transparency: Welcome to Open Government  Parliamentary Procedures
5:00 – 6:00 PM  7:30 – 8:20 AM  8:20 – 8:30 AM  8:30 – 9:30 AM  9:30 – 10:30 AM  10:30 – 10:45 AM	Reception  DAY 2  Breakfast  Opening Comments  Transparency: Welcome to Open Government  Parliamentary Procedures  Break
5:00 – 6:00 PM  7:30 – 8:20 AM  8:20 – 8:30 AM  8:30 – 9:30 AM  9:30 – 10:30 AM  10:30 – 10:45 AM  10:45 – 11:45 AM	Reception  DAY 2  Breakfast  Opening Comments  Transparency: Welcome to Open Government  Parliamentary Procedures  Break  Contracting
5:00 – 6:00 PM  7:30 – 8:20 AM  8:20 – 8:30 AM  8:30 – 9:30 AM  9:30 – 10:30 AM  10:30 – 10:45 AM  10:45 – 11:45 AM  11:45 – 12:15 PM	Reception  DAY 2  Breakfast  Opening Comments  Transparency: Welcome to Open Government  Parliamentary Procedures  Break  Contracting  Getting to Know the NC League of Municipalities
5:00 – 6:00 PM  7:30 – 8:20 AM  8:20 – 8:30 AM  8:30 – 9:30 AM  9:30 – 10:30 AM  10:30 – 10:45 AM  10:45 – 11:45 AM  11:45 – 12:15 PM  12:15 – 1:00 PM	Reception  DAY 2  Breakfast  Opening Comments  Transparency: Welcome to Open Government  Parliamentary Procedures  Break  Contracting  Getting to Know the NC League of Municipalities  Lunch