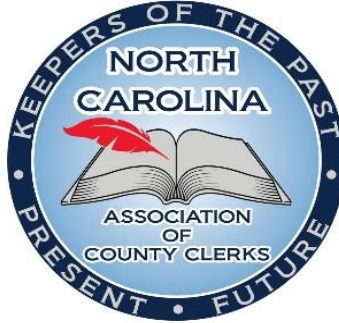




Dear Clerks,

It's hard to believe, but our Fall Regional Workshops are just around the corner! I'm excited to connect with you at one of our upcoming sessions—whether you'll be joining us in the Eastern, Western, or Piedmont region.

Consider this your official invitation to join a day dedicated to professional development, networking with fellow clerks, and a little fun along the way. Plus, you'll earn valuable credit hours toward your certifications!

Here are the details for each regional event:

- **Piedmont Regional** – September 12, 2025
Hosted by Sarah Pack & Rebecca Saleeby, Rowan County
- **Western Regional** – September 19, 2025
Hosted by Denisa Lauffer, Henderson County
- **Eastern Regional** – September 26, 2025
Hosted by Tammi Faison, Edgecombe County

If you're unable to attend the workshop in your designated region, feel free to register for any session that fits your schedule. All workshops are open to County Clerks, Deputy Clerks, Municipal Clerks, and COG Clerks.

The Program Committee has put together an engaging and meaningful agenda, and I'm happy to share that the same program will be offered at each location.

Thank you for your continued dedication to your community, to our Association, and to the Clerk profession.

I hope to see you there!

Phyllis Nowlen, CMC, NCMCC
President, North Carolina Association of County Clerks
Clerk to the Board, Cleveland County



TAMMI FAISON
CLERK TO THE BOARD OF COMMISSIONERS
POST OFFICE BOX 10; TARBORO, NC 27886
252-641-7834

August 8, 2025

Dear County Clerks, Deputy Clerks, Municipal Clerks, & COG Administrative Assistants/Clerks:

Edgecombe County is excited to host the 2025 Eastern Regional Clerk Academy on September 26th, 2025, in Tarboro, NC. The Academy will be held at the Edgecombe Community College CFI Multipurpose Room, 2009 W. Wilson St, Tarboro, conveniently located off Hwy 264/I95. A map is included in your packet.

There aren't any specific hotels in Tarboro, NC, but several highly rated hotels offer a more upscale experience 20 min away from meeting site. All are popular choices and priced at \$100 or less during that weekend. I've included the phones so people can call per their preference. Use the attached document with links to book your room.

The North Carolina Association of County Clerks' Program Committee has worked diligently with the UNC School of Government and host clerks to select educational and fun topics for the 2025 Regional Academies. In keeping with the mission of the North Carolina Association of County Clerks to formulate specific projects to help develop strong leadership, a service project will also be part of our regional meeting. Edgecombe County is partnered with Edgecombe County Public Schools for their "Back to School" Supply Drive.

I am asking each clerk to visit our Amazon Wish List [link](#) provided of needed items or bring the most requested items to stuff backpacks that will be delivered to classrooms.

If you have any questions, I can be reached at 919-395-1060 (direct line), or via email at tammifaison@edgecombeco.com.

Sincerely,

Tammi Faison

Tammi Faison, Clerk to the Board

Nearby Hotels: Rocky Mount, NC

[DoubleTree by Hilton Hotel Rocky Mount](#), 651 N Winstead Ave, Rocky Mount, NC 27804; [\(252\) 937-6888](#)

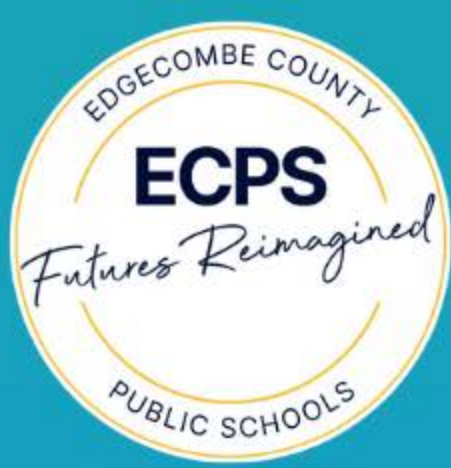
[Homewood Suites by Hilton Rocky Mount](#), 231 Gateway Blvd, Rocky Mount, NC 27804; [\(252\) 451-4004](#)

[Courtyard Rocky Mount](#), 250 Gateway Blvd, Rocky Mount, NC 27804; [\(252\) 451-4800](#) and

[Hampton Inn Rocky Mount](#), 530 N Winstead Ave, Rocky Mount, NC 27804; [\(252\) 937-6333](#)

[Holiday Inn Rocky Mount](#), 200 Enterprise Dr, Rocky Mount, NC 27804;

[\(252\) 937-7100](#)



STUFF THE BAGS

Back to School Supply Drive!!

West Edgecombe Middle
South Edgecombe Middle
Tarboro High

GW Carver Elementary
South West Edgecombe High

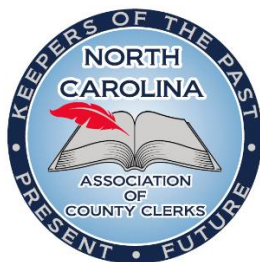


Contact: Tammi Faison 252.641.7834
A box is located in County Manager's Suite for drop-off.

Amazon Supply List: Use QR Code



NORTH CAROLINA ASSOCIATION OF COUNTY CLERKS



Eastern Regional Advanced Clerk Academy

September 26, 2025

Edgecombe Community College

CFI Multipurpose Room

2009 W. Wilson St.

Tarboro, NC

AGENDA

8:00 a.m. – 8:30 a.m.	Registration/Continental Breakfast
8:30 a.m. – 8:45 a.m.	Welcome/Introductions Tammi Faison, Clerk to the Board
8:45 a.m. – 9:00 a.m.	Welcoming Remarks Eric Evans, Edgecombe County Manager
9:00 a.m. – 10:30 a.m.	The Ins and Outs of Public Hearings Kristina Wilson, Assistant Professor of Public Law and Government, UNC School of Government
10:30 a.m. – 10:45 a.m.	Break/Snacks
10:45 a.m. – 12:00 p.m.	Responding to Misinformation and Threats Kristina Wilson, Assistant Professor of Public Law and Government, UNC School of Government
12:00 p.m. – 1:00 p.m.	Lunch
1:00 p.m. – 3:00 p.m.	Do You Know What Your Board Has Been Clicking On? Cybersecurity Essentials for Local Government Clerks Scott Clark, IT Director, Town of Fuquay Varina

3:00 p.m. – 3:15 p.m.

Break/Snacks

3:15 p.m. – 4:15 p.m.

Q & A Session (Discuss persistent issues or questions about the issues)

4:15 p.m. – 4:30 p.m.

Regional Wrap-up/Questions

The MMC Advanced Academies are presented by the School of Government, University of North Carolina at Chapel Hill. The school is the International Institute of Municipal Clerks' approved provider of educational programs for clerks in North Carolina.

Clerks who successfully complete MMC Advanced Academy will be eligible for 3.00 MMC/CMC points and 6.0 credit hours towards recertification as an NCCCC or, if applicable, certification or recertification as an NCMCC.

Partial credit is not available for the Academy.

North Carolina Association of County Clerks Speaker/Session Information

9:00 a.m. – 10:30 a.m.:

The Ins and Outs of Public Hearings

Kristina Wilson, Assistant Professor of Public Law and Government
UNC School of Government

When is a public hearing required? What are the notice procedures? In what ways can county commissioners manage conduct at public hearings? This session will explore these questions and more, with a focus on practically applying the statutory requirements for public hearings.

10:45 p.m. – 12:00 p.m.:

Responding to Misinformation and Threats

Kristina Wilson, Assistant Professor of Public Law and Government
UNC School of Government

With the rise of social media, local governments are increasingly faced with the challenge of combatting the spread of misinformation. What options do local governments have to manage or control the communication of inaccurate information? How can local governments keep themselves and their employees safe in the midst of virtual or in-person threats? This session will explore these questions through the lens of statutory and constitutional authorities and criminal law.

1:00 p.m. – 3:00 p.m.:

Do You Know What Your Board Has Been Clicking On? Cybersecurity Essentials for Local Government Clerks

Scott Clark, NCLGISA IT Strike Team member

Your board members may be making critical decisions—but are they also unknowingly opening the door to cyber threats? In this eye-opening session, we'll explore how the seemingly harmless act of clicking on a phishing email can have devastating consequences for your entire local government. Learn how to identify common cyber traps, protect sensitive data, and implement practical security measures that don't require a computer science degree. Whether you're the frontline or the last line of defense, this session gives clerks the tools and confidence to manage cyber risk with clarity and authority.

3:15 p.m. – 4:15 p.m.

Clerk's Q & A Session

A time to ask questions of your peers for all things Clerk-related.

Speaker Biographies

Kristina Wilson:

Kristina Wilson joined the School of Government in September 2021. Her work focuses on local government structure and authority, board procedures, and public records and transparency issues. Prior to joining the School, Wilson was a civil litigation associate at Yates, McLamb & Weyher LLP where her practice included medical malpractice defense, general liability defense, employment disputes, and constitutional matters in both federal and state court. She also worked for the U.S. Department of Justice in its Access to Justice Office addressing civil constitutional issues including nuisance ordinances and public housing and a proposed civil right to counsel. Prior to law school, Wilson worked as a communications associate for the Center for Global Development, an international development think tank in Washington, D.C. Wilson earned her J.D. cum laude from Wake Forest University School of Law where she was a published member and executive online editor of the Wake Forest Law Review. Wilson earned undergraduate degrees in English and Spanish cum laude from Georgetown University. She is a member of the North Carolina State Bar.

Speaker:

Scott Clark:

In addition to his duties as IT Director, Scott Clark is the Committee Chair of the NC Local Government Information Systems Association's (NCLGISA) Strike Team and a Strike Team Lead. The IT Strike Team is a group of NCLGISA members that volunteer their time and talents to help out in times of need. The Strike Team has partnered with NC Emergency Management to provide IT support where needed in times of disaster but is also available to any NCLGISA member who needs more resources to address emergency issues. The IT Strike team management and deployment is divided into three regions.

ADDRESS

2009 W. Wilson St.
Tarboro, NC 27886

CONTACT

(252) 823-5166 (General)
(252) 823-6817 (Fax)
admissions@edgecombe.edu

Campus Map



- A – McIntyre Building
- B – Fountain Building
- C – Library Building
- D – Facility Maintenance Building
- E – Havens Building
- F – Maintenance Building
- G – Auto Paint Shop Building
- H – Fleming Building (Keihin Auditorium)
- I – Cosmetic Arts Building
- J – Collision Repair Building
- K – Norfleet House
- L – Barnhill-Jenkins Center for Innovation

Directions

From the West:

- Take Hwy. 64 East out of Raleigh.
- Take Exit 484 in Tarboro (65 miles east of Raleigh).
- Take a right at the exit onto NC-122/McNair Road.
- Turn left at the traffic signal (Hwy. 111/Wilson St). ECC is .7 mile on the right.

From the South:

- Take I-95 to Hwy. 64 and go east; Take Exit 484 and take a right at the exit onto NC-122/McNair Road. Turn left at the next traffic signal (Hwy. 111/Wilson St). ECC is .7 mile on the right.
- Take Hwy. 111 from Goldsboro. Highway 111 becomes Wilson Street.
- Take Hwy. 258 into Tarboro. Turn left at the 1st stoplight onto Sara Lee Road. Turn right at next stoplight onto NC-111/Wilson Road. ECC is .7 mile on the right.
- Take Hwy. 33 from Greenville to 64 West and take Exit 484. Take a left at the exit onto NC-122/McNair Road. Turn left at the traffic signal (Hwy. 111/Wilson St). ECC is .7 mile on the right.
- Take Hwy. 42 (from Wilson) to Hwy. 111 in Pinetops. Turn left and go approximately 15 miles. ECC will be on the right.

From the East:

- Take Hwy. 64 to Exit 484. Take a left at the exit onto NC-122/McNair Road. Turn left at the next traffic signal (Hwy. 111). ECC is .7 mile on the right.