

*North Carolina Association
of County Clerks
to the
Boards of County Commissioners*

February 1, 2024

Dear Clerks, Deputy Clerks, and COG Clerks/Secretaries:

“Calm in the Chaos” is the theme for the NC Association of County Clerks’ 37th Annual Conference. I encourage all of you to attend the Annual Conference in Cleveland County at the Le Grande Center, April 9-12, 2024. Cleveland County Host Clerk Phyllis Nowlen has been working diligently with the Professional Development & Program Committee, chaired by the Association Vice President Melissa Long, and our UNC School of Government Advisor Kristina Wilson to develop a great agenda for the event and to ensure this will be a wonderful conference!

For the first time in our Association’s history, we will host an Athenian Dialogue on Tuesday, April 9, 2024. The Athenian will be led by Greenville, SC Clerk Camilla Pittman and the book being discussed is *Mrs. Lincoln’s Dressmaker* by Jennifer Chiaverini. The book is the real-life story of Elizabeth Keckley, a dressmaker born a slave, who worked for President Abraham Lincoln’s wife. We thought this book would be very fitting for our first Athenian Dialogue as Ms. Keckley was from North Carolina! Space will be limited so make sure to get your registrations in early!

The MMC Advanced Academy I begins on Wednesday, April 10th with the dynamic speaker Dr. Katrina Hutchins, Founder & President of Re-Source Solutions. As a Certified Executive Coach, Consultant, Inspirational Speaker, Author, Professor, and Philanthropist, Dr. K has gained decades of experience in corporate, governmental, higher education, philanthropic, non-profit, and faith-based sectors. Several of our members heard her speak at the IIMC Region III Conference in Isle of Palms in 2023 and we are very excited about her being one of our presenters.

The business meeting will be held on Wednesday afternoon and a networking reception will immediately follow. All members are encouraged to attend so that the association’s business can be conducted. The Bylaws Committee has worked very hard to modernize and streamline the Association’s Bylaws so be on the lookout for information that will be presented at the business meeting.

The MMC Advanced Academy II will be held on Thursday and Friday for a day and a half of education with sessions to help clerks sharpen their skills and excel in their roles. Thursday afternoon will be filled with a service project and an outing to the shooting ranger or time on your own to explore and shop in uptown Shelby.

I am most excited for our annual banquet on Thursday, April 11, 2024, at Spinning Leaf at The Vineyard. In addition to the presentation of the Howard Holly Outstanding Clerk of the Year Award,

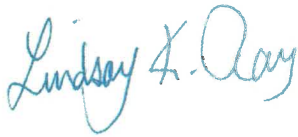
the incoming NC Association of County Clerks officers will be installed, retired members will be recognized for their years of dedicated service as a clerk, but more importantly as a public servant, and clerks who have earned their certified county clerk designation will be presented their name plates and certificates. It will be a fun-filled night of fellowship and one to remember.

Conference scholarships are available to a limited number of clerks who may require financial assistance to attend. To request a scholarship, please submit a letter of need to me (lindsay.ray@chathamcountync.gov) addressing the reason for applying, no later than March 15, 2024. Please note that past scholarship recipients are not eligible to apply for three (3) years after receiving a scholarship. For more information on scholarship criteria, please consult the bylaws which can be found at this link under [Helpful Documents: North Carolina County Clerks Association - North Carolina Association of County Commissioners: North Carolina Association of County Commissioners \(ncacc.org\)](#)

I cannot wait to see you all in Shelby in April. As always, please make it a point to visit with our vendors during the conference and I invite you to bring a door prize and items for the goody bags. To participate in the door prize drawing you will need to bring a door prize to the conference.

Thank you all for your continued dedication to your organizations, our Association, and the clerk profession!

Sincerely,



Lindsay K. Ray, NCMCC
President
North Carolina Association of County Clerks



Cleveland County

NORTH CAROLINA

February 1, 2024

Dear County Clerks, Deputy Clerks, Municipal Clerks, and COG Administrative Assistants/Clerks:

Cleveland County is excited to host the 2024 NC Association of County Clerks (NCACC) Annual Conference on April 9 – 12, 2024, at the LeGrand Center at 1800 E. Marion St., Shelby, NC 28152.

The NCACC Program Committee and the host clerk(s) work diligently every year to provide clerks with informative and educational sessions that will benefit you professionally and personally. This year's theme is "Calm in the Chaos." A very informative conference packet has been compiled for you and accompanies this letter.

Please note these important cutoff dates for hotel reservations and conference registrations:

Room Reservations: *The deadline for reservations is Friday, March 8, 2024*

The nightly rate is \$119/per plus taxes/fees

Conference Registration Deadline: *Friday, March 15, 2024*

Athenian Dialogue Deadline: *Friday, March 15, 2024*

Since the save the date email was sent out, we have heard of many clerks who plan to attend. Based on the feedback to date, we ask everyone to respect the deadlines for booking hotel rooms and registering for the conference. If you have any issues booking the conference hotel, please let me know, and I will see if I can assist you.

Cleveland County has something for everyone's interests, from the quaint shops, restaurants, and breweries in uptown Shelby to our breathtaking views along the Gateway Trails, local wineries, Catawba Two Kings casino, and so much more. Cleveland County is also home to the Foothills Public Shooting Complex, the largest outdoor range in the southeast.

We have the Range reserved for the afternoon of Thursday, April 11th, of the conference for those who wish to participate in any available activities. A detailed information packet about the Shooting Range is included in the registration packet.

For those who come to Shelby on Tuesday evening, we are putting together a networking event, and more information about it will be sent out as we get closer to April. It will be a great evening to unwind and prepare for the conference.

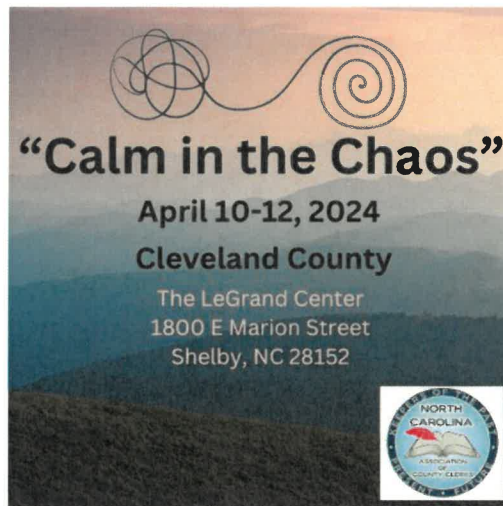
North Carolina Clerks have a deep-seated desire to assist whenever and wherever needed. In keeping with the NCACC's mission to formulate projects to help develop strong leadership, a service project is included in the 2024 Annual Conference. We are collecting donations for the Cleveland County Animal Shelter. A resource wish list is included in the registration packet.

If you have any questions about the conference, service project, or hotel accommodations, etc., please do not hesitate to contact me at 704-484-4766 or via email at Phyllis.nowlen@clevelandcountync.gov. We look forward to seeing you in April!

Best Regards,



Phyllis Nowlen, CMC, NCCCC
Secretary, NC Association of County Clerks
Clerk to the Board of County Commissioners
Cleveland County



TUESDAY, APRIL 9 – Pre-Conference

9:00 a.m. – 4:00 p.m.: Athenian Dialogue: Mrs. Lincoln’s Dressmaker – Jennifer Chiaverini facilitated by Camilla G. Pitman, City Clerk – Greenville, SC
(separate registration required)

WEDNESDAY, APRIL 10

7:30 a.m. – 8:45 a.m.: Registration and Continental Breakfast

8:45 a.m. – 9:00 a.m.: Welcome and Introductions

9:00 a.m. – 10:30 a.m.: MMC Advanced Academy I – Elevating Yourself... First with Dr. Katrina Hutchins

Session Description:

In the midst of recent years' numerous challenges, many individuals have experienced burnout, both mentally and physically. The constant prioritization of others often leads us to neglect our own well-being. Our daily lives seem to be engulfed in chaos, and it may be hard to find calm. This workshop transcends conventional self-care approaches and delves into the realm of soul fatigue. Whether in our personal or professional roles, it is crucial to unapologetically assert boundaries and confidently say no when necessary. This workshop is a journey towards self-elevation—a prerequisite for discovering tranquility amid life's tumultuous moments. In order to be the best that we can be at serving others, it is time to elevate ourselves... first!

10:30 a.m. – 10:45 a.m.: Break

10:45 a.m. – 12:00 p.m.: MMC Advanced Academy I - Elevating Yourself... First continues with Dr. Katrina Hutchins

12:00 p.m. – 1:00 p.m.: Lunch on-site

1:00 p.m. – 3:00 p.m.: MMC Advanced Academy I – Elevating Yourself... First continues with Dr. Katrina Hutchins

3:00 p.m. – 3:15 p.m.: Break/Snacks/Visit with Vendors

3:15 p.m. – 4:15 p.m.: Business Meeting

4:15 p.m. – 5:00 p.m.: Welcome Reception and Networking

THURSDAY, APRIL 11

7:30 a.m. – 8:30 a.m.: Registration/Continental Breakfast

8:30 a.m. – 9:00 a.m.: Clerk BINGO with Kristina Wilson

9:00 a.m. – 10:00 a.m.: MMC Advanced Academy II – Closed sessions/Closed Session Minutes with Kristina Wilson

Session Description:

This session will zero in on clerks' most pressing questions about closed session minutes. The session will begin with a refresher on closed sessions generally before diving into specific scenarios regarding closed session minutes and general accounts, including legal requirements, related public records issues, and more.

10:00 a.m. – 10:15 a.m.: Break/Visit with Vendors

10:15 a.m. – 12:15 p.m.: MMC Advanced Academy II – The Life Cycle of an Ordinance with Kristina Wilson

Session Description:

During this course, clerks will follow the entire process of ordinance adoption, from the writing and development of ordinances to placement in an ordinance book or code. Along the way, clerks will learn the relevant law at each stage of the ordinance enactment process, examining authority for the adoption of ordinances, proper voting and enactment procedures, and the requirements for ordinance books and codes.

12:15 p.m. – 12:30 p.m.: NCACC Certification, IIMC Certification, and NAGARA Certification Discussion with Lindsay Ray and Debbie Harris

12:30 p.m. – 2 p.m.: Lunch on your own

2 p.m. – 4 p.m.: Foothills Public Shooting Complex of Cleveland County, 283 Fielding Rd, Cherryville, NC 28021

- ***IMPORTANT NOTE: We will collect a headcount at the Registration Table Thursday morning from those who plan to attend. Each attendee will pay for their own admission, and a completed waiver is required. Additional information on fees and how to complete the waiver is attached.***

6:00 p.m. – 7:00 p.m.: Networking Reception with Open Cash Bar
Location: Spinning Leaf at The Vineyard, 1414 Metcalf Rd, Shelby, NC 28150

7:00 p.m. – 10:00 p.m.: Banquet and Installation of NCACC Officers
Location: Spinning Leaf at The Vineyard, 1414 Metcalf Rd, Shelby, NC 28150

FRIDAY, APRIL 12

8:00 a.m. – 9:00 a.m.: Registration/Visit with Vendors/Continental Breakfast

9:00 a.m. – 10:45 a.m.: MMC Advanced Academy II – Crisis Communication with Cleveland County Emergency Management

Session Description:

Crisis communication, a distinctive field within public relations, is intricately designed to shield and fortify the reputation of organizations grappling with public challenges. Going beyond reactive measures, crisis management encompasses proactive strategies and preparedness for potential crises. It is a strategic framework directed at addressing and mitigating the actual damages caused by crises, involving not only response mechanisms but also comprehensive preparation. Proficient crisis management holds the capacity to substantially mitigate the impact of

a crisis and, in certain instances, preempt an incident from escalating into a full-blown crisis. This session is tailored to assist clerks in navigating communication during crises and comprehending their pivotal role in challenging times.

10:45 a.m. – 11:00 a.m.: Break/Visit with Vendors

11:00 a.m. – 12:15 p.m.: MMC Advanced Academy II – Active Shooter Training - Lieutenant C. Derek Shaffer and Sergeant Jordan Bowen with the Cleveland County Sheriff's Office

Session Description:

Through recent events in the United States, active shooter incidents have become a reality for many. This has reinforced the need for a deliberate and effective response from law enforcement but also decisive methods by those involved on-scene. During this active shooter presentation, we will discuss preventative measures, tactics if an event takes place, law enforcement response, and case studies from around the world. We want to prepare today so we are not caught completely off guard if an incident takes place in our area.

12:15 p.m. – 1:15 p.m.: Lunch on-site

1:15 p.m. – 1:30 p.m.: Vendor Recognition and Drawing of Vendor Door Prizes

1:30 p.m. – 2:30 p.m.: MMC Advanced Academy II – Stop the Bleed – Lieutenant Brendan Furguson with Cleveland County EMS

Session Description:

Uncontrolled bleeding from trauma is a major cause of preventable death for people of all ages. Someone with a severe bleeding injury can bleed to death within minutes without proper intervention. Recognizing every individual's power to help control a bleeding injury until first responders arrive, the ACS led the development of the STOP THE BLEED® program more than a decade ago.

2:30 p.m. – 2:45 p.m.: Break/Snacks

2:45 p.m. – 4:30 p.m.: MMC Advanced Academy II – Resiliency with Dr. Eric Davis, Employee Support Manager with Cleveland County

Session Description:

Dr. Davis will be leading a session on Resiliency and Mental Health in the Workplace. His distinctive perspectives and useful information will be helpful in dealing with the unique pressures you may experience as you try to maintain a healthy Work/Life Balance.

CONTINUING EDUCATION CREDIT INFORMATION:

- The MMC Advanced Academies are presented by the University of North Carolina at Chapel Hill School of Government (SOG) and the North Carolina County Clerks Association. The SOG is the International Institute of Municipal Clerks (IIMC) approved provider of educational programs for clerks in North Carolina.
- Clerks who successfully complete MMC Advanced Academy I will be eligible for 2.25 MMC/CMC points and 4.5 credit hours towards recertification as an NCCCC or, if applicable, certification or recertification as an NCMCC.
- Clerks who successfully complete MMC Advanced Academy II will be eligible for 4.75 MMC/CMC points and 9.5 credit hours towards recertification as an NCCCC or, if applicable, certification or recertification as an NCMCC.
- ***Partial credit is not available for either Academy.***

PRESENTER BIOGRAPHIES:

Sergeant Jordan Bowen

Jordan Bowen is a Sergeant with the Cleveland County Sheriff's Office and has been employed with the agency full-time since September 2012. Jordan graduated from Crest High School in 2007 and received his associate degree from Cleveland Community College in 2011. Jordan has most recently attended Western Carolina University online where he is 6 credit hours away from receiving his bachelor's degree in criminal justice. Throughout his career, Jordan has served as a patrol deputy and an investigator with the Criminal Investigative Division before he transferred to the Training Division as a sergeant. Jordan has received over 1,875 hours of in-service or continued education which has led him to receive both his Intermediate and Advanced Law Enforcement Certificate from the NC Sheriff's Education and Training Standards Commission. Jordan is a specialized driving instructor, firearms instructor, and rapid deployment instructor for the agency and teaches security/active shooter presentations throughout the year.

Dr. Eric Davis

Dr. Eric Davis and his wife, Teresa, have been married since 1979 (over 44 years). They have two sons who are married, and the Davises are proud grandparents of 4 amazing grandsons. Following a 40+ year career in ministry, Dr. Davis now serves Cleveland County, NC as the Employee Support Manager and Emergency Services Chaplain. Dr. Davis is a Veteran and holds a Doctorate in Pastoral Care and Counseling from Gardner-Webb University. While attending Gardner-Webb, he received many academic accolades, including induction into Alpha Chi and Phi Chi, and attained the first Bruce Rabon Academic Achievement Award (for outstanding accomplishment as a doctoral student). While he worked as a full-time pastor in Cleveland County, he has served over 32 years as the Lead Chaplain for the City of Shelby Fire and Rescue Department. Since 2005, he has served as the Lead Chaplain for the Cleveland County Sheriff's Office and Cleveland County 911 Communications. Since 2014, he has correspondingly served as the Chaplain for Cleveland County Emergency Medical Services and Cleveland County Emergency Management. For well over 12 years, he has served as the Associational Chaplain for Volunteer Fire Departments of Cleveland County. He has received extensive training through the International Critical Incident Foundation (ICISF) and is certified as a Peer Support Team Leader, Crisis Intervention Counselor, and QPR (Suicide Prevention) Gatekeeper Training Instructor. In his present position, Dr. Davis is available to assist all Cleveland County Government employees by providing cognitive, emotional, relational, and spiritual support and counseling. He is very involved in teaching Tactical Resilience to emergency services personnel as well as Peer Support Management, Grief Care, and Suicide Prevention to various departments within county government.

Lieutenant Brendan Furguson

As a Paramedic Lieutenant with Cleveland County EMS, Lt. Ferguson leads emergency medical teams providing crucial care during critical situations. His expertise extends to the realm of law enforcement, where he serves as a Tactical Paramedic with the Cleveland County Sheriff's Office. Complementing his field roles, he contributes to the education of aspiring EMS professionals as an Adjunct Faculty member at Cleveland Community College. Holding the Critical Care Paramedic certification from UMBC, he has demonstrated his dedication to advanced medical practices, ensuring the highest level of care for patients in critical conditions. Additionally, his qualification as an EMT-Tactical further underscores his versatility and readiness to navigate diverse and challenging emergency scenarios.

Debbie Harris

Debbie Harris has been employed with Davidson County Government in Lexington since 2003, where she started as a government/public sector paralegal and was appointed as Clerk to the Board of County Commissioners in 2013. After working her way through the North Carolina Association of County Clerks' Board of Directors, she is the current Immediate President of the Association, as well as being the Association's Membership Chair. Debbie is certified as a North Carolina Master Clerk (NCMCC) through the North Carolina Association of County Clerks, a Master Municipal Clerk (MMC) through the International Institute of Municipal Clerks (IIMC), a Government Archives and Records Administrator (GARA) through the National Association of Government Archives and Records Administrators (NAGARA) and a North Carolina Certified Paralegal (NCCP) through the North Carolina State Bar.

Dr. Katrina Hutchins

Dr. Katrina Hutchins, affectionately known as "Dr. K," is the Founder & President of Re-Source Solutions, a company focused on organizational excellence through professional and personal growth and transformation. As a Certified Executive Coach,

Consultant, Inspirational Speaker, Author, Professor, and Philanthropist, Dr. K has gained decades of experience in corporate, governmental, higher education, philanthropic, non-profit, and faith-based sectors. Dr. K earned a Bachelor of Arts degree from Columbia College and a master's degree in social work from the University of South Carolina. She earned her Doctoral degree in Education with a concentration in Organizational Leadership from Northeastern University. Dr. K also completed a certificate program in diversity and inclusion from Cornell University. Additionally, she earned her Certification in Personal and Executive Coaching from the Coaching and Positive Psychology Institute. As a scholar, Dr. K's research is focused on the power of women's voices. As such, her fourth book, "The Voice Positioning System: 7 Ways to Harness Your Power and Master Your Influence" has been the catalyst for voice transformation for thousands of readers and voice workshop session participants. Dr. K is also the Founder of the Re-Source Solutions Foundation. The Foundation exists to improve the mental, physical, and spiritual health of women and families through education, edification, and empowerment. A signature program of the Foundation is the Voice Leadership Camp for Girls & Boys, a program focused on creating a fearless heart and a future story for the next generation of world changers. In 2022, Dr. K authored the "My Voice is Powerful" children's book series – Dr. K is also the author of three inspirational books and two inspirational journals. Dr. K's personal mantra is, "Live in such a way that someone will want to continue the legacy you leave behind."

Camilla G. Pitman

Camilla G. Pitman, MMC, PLS, has served the city of Greenville, South Carolina, since 1995, as Legal Office Coordinator for the City Attorney's Office, Clerk of Court of Municipal Court, and since 2007 as City Clerk. Prior to joining the City, Camilla served as a legal assistant in Greenville area law firms for ten years. Leadership and service have always been a part of Camilla's background. She previously served as President for the South Carolina Municipal Finance Officers, Clerks, and Treasurers Association, as President of the Legal Staff Professionals of South Carolina and Legal Staff Professionals of Greenville, and as a member on IIMC Committees since 2012. Camilla completed her term of service in May 2022 on the IIMC Board of Directors representing Region III and is currently serving as Chair on the IIMC Policy Committee. Camilla has presented at IIMC Annual Conferences, IIMC Region Conferences, IIMC state associations and affiliates, and NALS national, state and local chapters. Camilla recently spoke internationally during the 2023 IIMC Study Abroad and Symposium where she served as a presenter at the VvG Symposium in Amsterdam, Netherlands. Camilla is certified as a Master Municipal Clerk and in 2017 was named as an Athenian Leadership Society Fellow and Dialogue Facilitator. Camilla currently serves as a mentor for IIMC members interested in becoming Athenian Facilitators and served as mentor to the first IIMC Region XI facilitator. Camilla is a 2014 IIMC PEGA Award Recipient and at the 2023 IIMC Annual Conference in Minneapolis, Camilla was honored as an IIMC Quill Award Recipient.

Lieutenant Derek Shaffer

Derek Shaffer is the Lieutenant in the Training Division for the Cleveland County Sheriff's Office. Derek graduated from Appalachian State University with a bachelor's degree in criminal justice in 2011. Derek has been a law enforcement officer since 2012 when he started with the Kannapolis Police Department. In 2015, he started with the Cleveland County Sheriff's Office. He has over 3200 hours of law enforcement training, which has led him to receive his Intermediate and Advanced Law Enforcement Certificates from the North Carolina Sheriffs' Education & Training Standards Division. During his career, he has been assigned to the patrol division, criminal investigative division, and training division. Derek is a North Carolina general instructor and specialized physical fitness instructor.

Kristina Wilson:

Kristina Wilson joined the School of Government in September 2021. Her work focuses on local government structure and authority, board procedures, and public records and transparency issues. Prior to joining the School, Wilson was a civil litigation associate at Yates, McLamb & Weyher LLP where her practice included medical malpractice defense, general liability defense, employment disputes, and constitutional matters in both federal and state court. She also worked for the U.S. Department of Justice in its Access to Justice Office addressing civil constitutional issues including nuisance ordinances and public housing and a proposed civil right to counsel. Prior to law school, Wilson worked as a communications associate for the Center for Global Development, an international development think tank in Washington, D.C. Wilson earned her J.D. cum laude from Wake Forest University School of Law where she was a published member and executive online editor of the Wake Forest Law Review. Wilson earned undergraduate degrees in English and Spanish cum laude from Georgetown University. She is a member of the North Carolina State Bar.

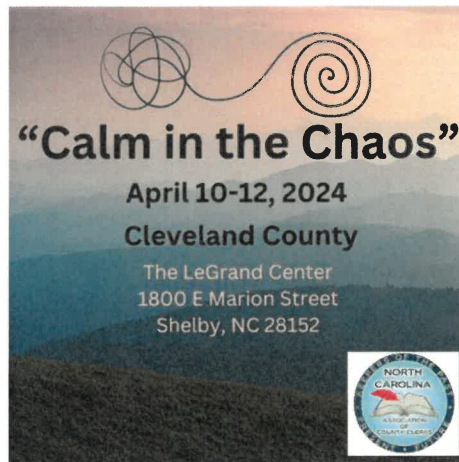
AGENDA

Mrs. Lincoln's Dressmaker by Jennifer Chiaverini

NCACC
Tuesday, April 9, 2024

Camilla G. Pitman, MMC, PLS – Facilitator

- 9:00 a.m. Welcome, Review of Agenda and Facilities,
Athenian Dialogue Introductory Comments
- 9:30 a.m. Create Top Five List – Descriptive Words
- 9:45 a.m. Opinion of the Book / Author / Theme of Book
(Any Additional Research / Novel / Truth)
- 10:30 a.m. Break
- 10:45 a.m. Who Is Elizabeth Keckley? (Group Exercise – Chapter Summaries 1, 2, 3, 4, 5)
Experience and Leadership of Elizabeth Keckley
(Group Time – 20 minutes)
- 11:05 a.m. Group Exercise Presentations – Chapter Summaries
- 12:00 p.m. Lunch
- 1:00 p.m. Video of Elizabeth Keckley
<https://www.youtube.com/watch?v=h2JmU8oUQfA>
- 1:15 p.m. Outstanding Items for Discussion – Elizabeth Keckley
- 1:45 p.m. Who is Mary Lincoln?
Experience and Leadership of Mary Lincoln
- 2:15 p.m. Video of Mary Lincoln
<https://www.ket.org/history/mary-todd-lincoln/>
- 2:30 p.m. Break
- 2:45 p.m. Leadership Lessons learned from – Elizabeth Keckley / Mary Lincoln
Top Five Descriptive Words – Principles
Utilize in life of a Municipal Clerk
- 3:45 p.m. Closing Comments – Takeaways and Effects from Dialogue
- 4:00 p.m. Adjourn



NORTH CAROLINA ASSOCIATION OF COUNTY CLERKS

Pre-Conference Athenian Dialogue

April 9, 2024

**The LeGrand Center
1800 E. Marion Street
Shelby, NC 28152**

Name: _____ Title: _____

Organization: _____

Mailing Address: _____

Telephone: _____ Email: _____

Any Special Dietary Restrictions or Needs: _____

REGISTRATION DEADLINE: March 15, 2024

Registration (\$95.00)

\$ _____

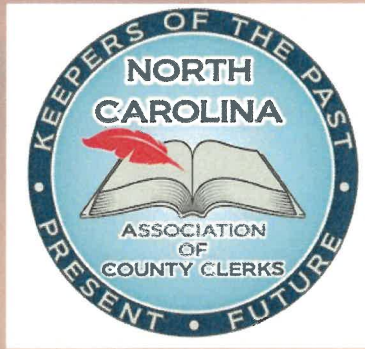
INSTRUCTIONS:

Please make checks payable to:

NC Association of County Clerks

Return registration form and check to:

Maria Hass, Clerk to the Board
Cherokee County
75 Peachtree Street
Murphy, NC 28906



2024 Service Project Donations to the Cleveland County Animal Shelter Resource Wish List:

Cats & Kittens

Kitten Milk Replacement
Kitten Food (Dry and
Canned)
Disposable Litter Pans
Heating Pads
Cat Litter
Adult Cat Food (Dry and
Canned)
Small Towels

Dogs & Puppies

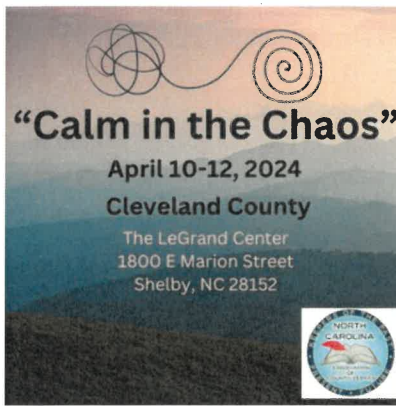
Adult Dog Food (Dry)
Puppy Food (Dry)
Flea Prevention (Dog)
Dog Houses (New or good
condition used)
Collars & Leashes

Animal Enrichment

Dog Treats
Lick Mats for Dogs
Toys for Dogs or Cats
Slow Feeders
Treat Puzzles
Small Cardboard
Cat Scratchers
Pipe Cleaners
Cat Playpen (Wire)
Kuranda Beds (See
ShelterBeds.org)

Items will be accepted through 12 PM on Thursday, April 11th.

For more information, please contact Phyllis Nowlen,
Cleveland County Clerk to the Board at
phyllis.nowlen@clevelandcountync.gov



NORTH CAROLINA ASSOCIATION OF COUNTY CLERKS

Shooting Range Information

April 11, 2024 2-4 PM

**Foothills Public Shooting Complex of Cleveland County
283 Fielding Road
Cherryville, NC 28021**

We will be meeting at the shooting range at 2 PM. Please feel free to arrive early and bring your lunch. Picnic areas are provided. The range has us on their schedule on Thursday, April 11, 2024, from 2-4 PM.

Please note the following:

Everyone should watch the safety video and execute a waiver. This can be done online at <https://foothillspublicshooting.cc/> or in the office. If done online, the waiver will be printed here at the office, not on your printer. Everyone who comes to the range must have a waiver, even if only spectating. If minor children are attending, the parent/legal guardian must execute a waiver for the minor.

Everyone must have eye and ear protection. If you wear prescription glasses, a hat or visor should be worn to offer additional protection for your eyes.

Everyone should bring their firearm. There are shotguns in the office for rent at \$5.00.

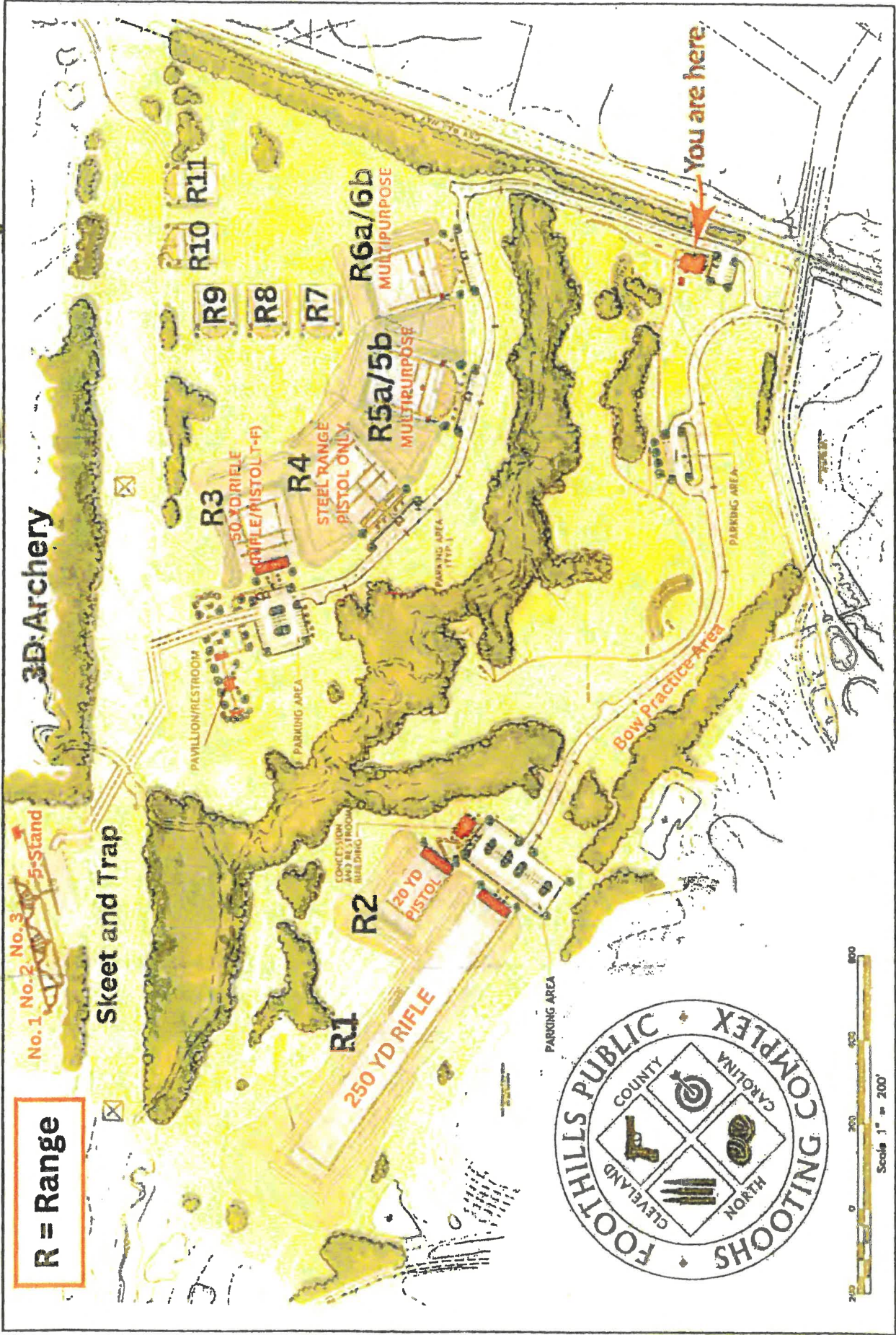
No steel core ammo is allowed on the range. If in doubt, take a magnet and touch the tip of the projectile. If it sticks, it cannot be shot at the range. No calibers larger than .338 Lapua or 50 BMG are allowed.

If shooting a Shotgun, nothing larger than 7 lead shot and nothing greater than 1300 fps. (7, 8 and 9 are accepted!)

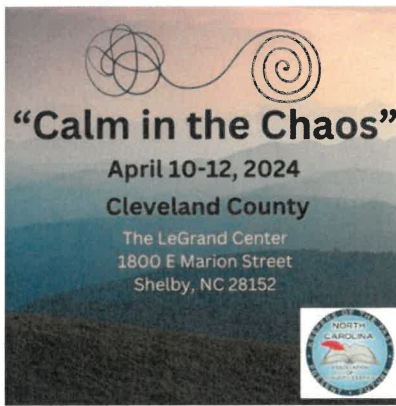
Each attendee will pay for their own admission. Admission is \$12.00 per person, and there is a \$2.00 late fee. One free paper target is given with each lane fee purchased (\$14.95 with tax). If someone is shooting only a shotgun, admission is \$3.00 plus \$6.00 per round for skeet/trap and \$8.00 per round for 5-stand. A round of skeet/Trap and/or 5-stand takes approximately 45 minutes to 1 hour to shoot.

We look forward to seeing you there!

Foothills Public Shooting Complex



We Operate a Safe and COLD Range



NORTH CAROLINA ASSOCIATION OF COUNTY CLERKS

**Hotel Information
Fairfield Inn & Suites Shelby
1715 E Dixon Boulevard
Shelby, NC 28152
Phone: (704) 487-8688**

Room Rate: \$119/night

Dates: Monday, April 8, 2024 through Saturday, April 13, 2024

Deadline to book: Friday, March 8, 2024

Book your group rate for NC Association of County Clerks