



Topic: The Work and the People

COMMISSION OF CONTINUES SERVICES 1

Clerks of Superior Court

• Each county elects a Clerk of Superior Court, minimum staff of 5
• Administrative, clerical, and recordkeeping functions of trial courts
• Clerk is Judge of Probate
• Original Jurisdiction: Probate and Estates, Special Proceedings
(Condemnation, Adoptions, Partitions, Foreclosures, etc.), may
accept guilty pleas or admissions of responsibility and enter
judgments in certain cases
• Collection and disbursement of court costs (fees, fines, forfeitures,
restitution)

Elected Clerks of Superior Court: 100 FTE
Assistant Clerks (Division Chiefs): 613 FTE
Deputy Clerks: 1,916.85 FTE
Conference of Clerks: 2 FTE
TOTAL: 2,631.85 FTE

Magistrates

Original Jurisdiction:

Issue Warrants
Set Bail
Accept Guilty Pleas for Minor Misdemeanors and Infractions
May accept waivers for worthless check cases
Small Claims (\$10,000 or less)
Landlord Eviction Cases
Suits for recovery of personal property and mechanics' liens

674.6 FTE
Minimum of 3 magistrates per county

Pistrict Court

Original Jurisdiction:

Misdemeanor cases
Probable cause hearings
Guilty/no contest pleas in certain felony cases
Civil cases \$25,000 or less
Juvenile Proceedings
Domestic Relations
Mental Health Hospital Commitments

District Court Judges: 270 FTE
District Court Juddical Staff: 90.5 FTE

TOTAL: 360.5 FTE

Ment Continued Staff: 90.5 FTE

TOTAL: 360.5 FTE

































































