



# NORTH CAROLINA Judicial COLLEGE

## Agenda

# Training for New Clerks of Superior Court

January 13-15, 2015

School of Government, Chapel Hill, NC

## Tuesday, January 13

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|------------|--|----------|
| 10:00 a.m. | Welcome and Introduction<br><i>Meredith Smith, School of Government</i>  |          |
| 10:30 a.m. | <b>The History and Authority of the Office of the Clerk</b><br><i>Meredith Smith</i><br><i>Jim Drennan, School of Government</i><br><i>Archie Smith, Clerk of Superior Court, Durham County</i>                        | (45 min) |
| 11:15 a.m. | Break  |          |
| 11:25 a.m. | <b>Civil Matters: Designating Exemptions</b><br><i>Ann Anderson, School of Government</i><br><i>Susan Hicks, Clerk of Superior Court, Moore County</i><br><i>Robert Kilroy, Clerk of Superior Court, Pender County</i> | (60 min) |
| 12:25 p.m. | Lunch at School of Government  |          |
| 1:25 p.m.  | <b>Civil Matters: Default Judgment; Extensions of Time; Confessions of Judgment</b><br><i>Ann Anderson</i><br><i>Susan Hicks</i><br><i>Robert Kilroy</i>   | (60 min) |
| 2:25 p.m.  | Break  |          |
| 2:35 p.m.  | <b>Criminal Matters</b><br><i>Todd Tilley, Clerk of Superior Court, Perquimans County</i><br><i>Jim Drennan</i>  | (60 min) |



- 3:35 p.m. Break
- 3:45 p.m. **Foreclosures** (75 min)  
*Meredith Smith*  
*Michael Huneycutt, Clerk of Superior Court, Stanly County*  
*Tonya Leggett, Clerk of Superior Court, Martin County*
- 5:00 p.m. Recess
- 6:00 p.m. Dinner at The Weathervane (A Southern Season, Chapel Hill)

**Wednesday, January 14**

- 12:30 p.m. Lunch (SOG Dining Hall, first floor)
- 1:30 p.m. **The Magistrate, the Clerk and Small Claims** (75 min)  
*Dona Lewandowski, School of Government*  
*Todd Tilley*
- 2:45 p.m. Break
- 2:55 p.m. **Adult Guardianship + Mock Hearing** (120 min)  
*Meredith Smith*  
*James Stanford, Clerk of Superior Court, Orange County*  
*Mark Pegram*  
*Archie Smith*
- 4:55 p.m. **Recess**



## Thursday, January 15

|            |  |          |
|------------|--|----------|
| 9:00 a.m.  | <b>Legal Advice v. Legal Information</b><br><i>Ann Anderson</i><br><i>Philip McRae, Clerk of Superior Court, Scotland County</i><br><i>Sam Cooper, Clerk of Superior Court, Chatham County</i>   | (60 min) |
| 10:00 a.m. | Break  |          |
| 10:15 a.m. | <b>Liability of the Clerk</b><br><i>Pamela Best, AOC General Counsel</i>   | (60 min) |
| 11:15 a.m. | Break  |          |
| 11:30 a.m. | <b>Ethics, Fairness and Bias</b> (working lunch in classroom)<br><i>Jim Drennan</i>  | (90 min) |
| 1:00 p.m.  | <b>Adoptions</b><br><i>Jane Thompson, DHHS</i><br><i>Mark Pegram, Clerk of Superior Court, Rockingham County</i>   | (90 min) |
| 2:30 p.m.  | Break  |          |
| 2:45 p.m.  | <b>Decedents' Estates: Essential Terminology</b><br><i>Amy L. Funderburk, AOC Assistant Legal Counsel</i><br><i>Pam Barlow, Clerk of Superior Court, Ashe County</i><br><i>Dana Hackney, Assistant Clerk of Superior Court, Chatham County</i> | (90 min) |
| 4:15 p.m.  | Adjourn  |          |

*An application for CLE credit has been submitted to the State Bar and is pending approval.*

|                           |                     |
|---------------------------|---------------------|
| <i>CLE Credit Hours:</i>  |                     |
| <i>General</i>            | <i>13.5</i>         |
| <i>Ethics</i>             | <i><u>1.5</u></i>   |
| <b><i>Total Hours</i></b> | <b><i>15.00</i></b> |