

What change do we want to encourage?	What is working in our favor?	What challenges face us in working toward this change?	Who holds the authority or other resources?	What should we do <i>first</i> to work toward this change?

**Basic Planning Process for each column (move from left to right):**

- *Brainstorm list of options*
- *Develop evaluation criteria*
- *Apply criteria to sort and select the alternatives you want to focus on*