



HAYWOOD COUNTY
BOARD OF COMMISSIONERS

AGENDA REQUEST

**Must be presented to the County Manager's Office
NO LATER THAN 5 P.M. FRIDAY THE WEEK BEFORE THE MEETING**

DATE OF REQUEST: December 27, 2013

FROM: The Integration Task Force

MEETING DATE REQUESTED: January 6, 2014

Regular meetings: First (1st) Monday of the month at 9:00 am
Third (3rd) Monday of the month at 5:30 pm

SUBJECT: Integration of Health and Human Services

REQUEST: Approval to proceed with Integration of Health and Human Services

BACKGROUND: Integration Task Force began to study the integration of the Health Department and the Department of Social Services in August 2012 and gave reports to BOCC in October 2012 and February 2013. Work on the recommendations has progressed and the Task Force is reporting back as contemplated at the February meeting.

A public hearing was held on December 16, 2013 regarding this matter with no comments made by the public, and no comments were received by the Commissioners, County Manager's office, DSS or Health Department regarding this matter.

IMPLEMENTATION PLAN: A timetable is attached for implementation.

FINANCIAL IMPACT STATEMENT: As reported in February 2013 and to be determined by further study.

SUPPORTING ATTACHMENTS: YES NO HOW MANY? 2

LIST: Timetable and Resolution

PERSON MAKING PRESENTATION AT MEETING: Ira Dove

TITLE: Director Social Services/Interim County Manager

PHONE NUMBER: 828-356-2389

E-MAIL: idove@haywoodnc.net

THIS SECTION FOR OFFICE USE ONLY

Received (Date/Time): _____

County Manager / Clerk to the Board Comments: _____

HAYWOOD COUNTY
Timeline for Integration of HD & DSS
HS Integration
Preliminary Timeline
(subject to change as necessary)

DATE	EVENT	X	RESPONSIBILITY
11/04/2013	Report to the BOCC, set public hearing		Admin/BOCC
12/16/2013	Public Hearing at 5:30 BOCC meeting		Admin
Dec 2013 - Jan 2014	Legal review of statutes - consideration of input from Public Hearing		Attorney/BOCC/Admin
Before Jan 6, 2014	Inform Health and DSS boards of resolution consideration on Jan 6, 2014		Admin/BOCC
1/6/2014	Integration Resolution presented for approval by BOCC		Admin/BOCC
January 2014	Nominating committee meet and formulate recommendations to BOCC		Health & DSS boards
January 2014	Create Human Services Support Team		Admin
February 2014	Initial IT audit		Admin/IT/HD/DSS
2/1/2014	Appointment of Consolidated Human Services Board , upon recommendation of nominating committee		BOCC
Late February/early March	First meeting of the Consolidated Human Services Board HHS Board elects board chair Plans for the drafting of By-Laws		CHS Board
Late February 2014	New Agency begins review of budget and work to integrate - FY14-15 budget prep.		CHS Board/Admin
2014-2015	Agency strategic plan is started, to be completed in 2015		CHS Board/Admin

Admin - Haywood County Administration
BOCC - Board of County Commissioners
Attorney - County Attorney
HD - Health Department
DSS - Department of Social Services
CHS Board - Consolidated Human Services Board

BOARD OF COMMISSIONERS

MARK S. SWANGER, CHAIRMAN
J. W. "KIRK" KIRKPATRICK, III, VICE CHAIRMAN
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COUNTY MANAGER
MARTY STAMEY

LEON M. KILLIAN, III
COUNTY ATTORNEY

**Resolution Approving the Creation of a Consolidated Human Services Agency
in Haywood County in Accordance with NCGS 153a-77**

WHEREAS, pursuant N.C. Session Law 2012-126, the General Assembly granted County Commissioners the legal authority to create a consolidated human services agency; and

WHEREAS the Haywood County Board of Commissioners (the "County Board") has determined it is in the best interest of Haywood County to combine the existing Health Department and Social Services Department as a consolidated human services agency (the "Agency"); and

WHEREAS the Board has determined it is in the best interest of Haywood County to combine the current Health Board and current Social Services Board ("Consolidated Board"); and

WHEREAS, it is the intention of the Board to create a Consolidated Board in accordance with NCGS § 153A-77; and

WHEREAS, a Consolidated Board appointed by the County Board shall serve as the policy-making, rule-making, and administrative board of the Agency; and

WHEREAS, until appointments are made to the Consolidated Board by the County Board, the existing Board of Health and Board of Social Services will continue to serve and operate as the policy boards for their respective boards; and

WHEREAS, a nominating committee comprised of members of the existing and currently serving Board of Health and Social Services Board, shall provide recommendations to the County Board of nominees for membership to the Consolidated Board in accordance with requirements of NCGS § 153A-77(c)(1) through (c)(5) no later than February 17, 2014.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Commissioners for Haywood County (the "County Board") as follows:

1. A Consolidated Human Services Agency ("Agency") shall be created pursuant to N.C. Session Law 2012-126 upon the appointment of the Consolidated Board.
2. The employees of the Agency shall continue to be subject to the State Personnel Act.

3. A Consolidated Human Services Board ("Consolidated Board") shall be created and members appointed, and shall have all the powers and operate as set forth in NCGS § 153A-77 or as amended.
4. A Nominating Committee composed of current members of the Board of Health and Social Services Board, will provide recommendations to the County Board no later than February 17, 2014 for nominees to membership of the Consolidated Board.
5. The existing Board of Health and Social Services Boards will continue to serve and operate as the policy boards for their respective boards until the Consolidated Board is appointed.

Adopted this 6th day of January, 2014.

ATTEST:

Mark S. Swanger, Chairman
Haywood County Board of Commissioners

Ira Dove, Interim County Manager
Clerk to the Board