

Simple Advisory Board Self-Assessment

(Credit: Margaret Henderson, School of Government)

Purpose:

This brief self-assessment is intended to both gather collective feedback about the current effectiveness of the _____ advisory board and to stimulate your thoughts and discussion about what might be done to strengthen your performance and partnerships in the future.

Completing the survey:

Write or type on this document, and return it to _____

Comments:

Add any comments you wish in the space provided. ALL comments will be shared as written in a collective report, but **comments will NOT be attributed to particular individuals.**

The Summary:

The report of this self-assessment will include three parts:

- (1) the total number of responses received from the board,
- (2) a numeric account of the ranking for each question (three board members strongly agreed, two were neutral, etc.), and
- (3) the collection of comments made for each question.

The names of respondents will not be reported. The comments will not be attributed to the respondents who made them.

1. When I began my term as an advisory board member, I received the orientation I needed so that I could be effective in my role.				
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Comments on Question #1:				
2. I now fully understand my legal and functional roles and responsibilities as an advisory board member.				
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Comments on Question #2:				
3. As an advisory board, in our actions and discussions, we understand and respect the difference between the responsibilities of the board, staff, and elected officials.				
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Comments on Question #3:				

4. As an advisory board, I believe we are successful in balancing the interests of particular groups of citizens and the community at large.				
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Comments on Question #4:				
5. As an advisory board, we contribute our skills and perspectives in positive and appropriate ways for the success of the organization.				
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Comments on Question #5:				
6. As an advisory board, we are prepared for meetings and have read materials in advance.				
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Comments on Question #6:				
7. In our board and committee meetings, we are able to openly express our differences of opinion in respectful ways.				
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Comments on Question #7:				
8. I am satisfied with the way we choose topics for discussion at the board meetings.				
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Comments on Question #8:				
9. I am satisfied with the content and length of our discussions at board and committee meetings.				
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Comments on Question #9:				

10. The information we need in to make informed decisions is presented in a timely manner and useful format.				
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Comments on Question #10:				
11. I leave meetings with a clear sense of what was decided and who is responsible for what will happen next.				
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Comments on Question #11:				
12. We have a clear understanding about the function and authority of board committees.				
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Comments on Question #12:				
13. I understand what the likely challenges facing my board and our issue are in the next three years, as well as what we will do to address them.				
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Comments on Question #13:				
14. The amount of time I invest in service as a board member is about what I expected when I began my role.				
Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Comments on Question #14:				