

CONTRACTING FOR CONSTRUCTION AND DESIGN SERVICES COURSE AGENDA

Tuesday, September 23, 2025 – Thursday, September 25, 2025
In Person at the School of Government and Online via Zoom

PRE-RECORDED LECTURES (2.75 hours of education)

Pre-recorded lectures will be available in Canvas on or before Friday, September 12. Students must watch the following pre-recorded lectures **PRIOR** to Tuesday, September 23. The pre-recorded lectures are *essential* for understanding the material that will be covered in class and failure to watch the lectures may mean that you are denied a course completion certificate and that you will have difficulty understanding the in-person learning.

- ☐ Basic Legal Requirements for Procuring Construction and Repair (30 minutes)
- ☐ Specifics for Building Construction Contracting (30 minutes)
- ☐ Historically Underutilized Businesses (15 minutes)
- ☐ Qualifications Based Selection & the Mini-Brooks Act (30 minutes)
- ☐ Prequalifying Construction Contractors (15 minutes)
- ☐ Construction in Compliance with the Uniform Guidance (15 minutes)
- ☐ Contract Types and Structures (15 minutes)

LIVE LECTURES & PRESENTATIONS

Tuesday, Sept. 23 Day 1: Preparing for a Project (3.5 hours of education; 4.0 hours of total time)

12:00 p.m. to 12:15 p.m.	Introduction and Course Overview (.25 hr.) Crista M. Cuccaro, <i>Assistant Professor of Public Law and Government</i> , UNC School of Government
12:15 p.m. to 1:30 p.m.	Contractor Licensing Requirements: Lecture (1.25 hr.) Anna Choi, <i>General Counsel</i> , N.C. Licensing Board for General Contractors Ryan Cody, <i>Director</i> , N.C. Licensing Board for General Contractors
1:30 p.m. to 1:45 p.m.	Break

1:45 p.m. to 3:00 p.m. Starting with Specifications: Lecture and Exercise (1.25 hr.)
Crista M. Cuccaro, *Assistant Professor of Public Law and Government*,
UNC School of Government
John Allen, *Principal Engineer, Renewable Energy and Compliance*,
Fayetteville Public Works Commission

3:00 p.m. to 3:15 p.m. Break

3:15 pm to 4:00 pm Construction, Repair, or Service: Which One Is It? (0.75 hr.)
Crista M. Cuccaro, *Assistant Professor of Public Law and Government*,
UNC School of Government

Wednesday, Sept. 24

Day 2: HUB Participation, Construction Assurances, and Construction Methods (4.25 hours of education; 5.5 hours of total time)

9:00 a.m. to 9:30 a.m. Encouraging Participation by Historically Underutilized Businesses:
Requirements from State Law: Lecture (0.5 hr.)
Crista M. Cuccaro
Assistant Professor of Public Law and Government, UNC School of
Government

9:30 a.m. to 10:30 a.m. HUB Reporting and Compliance: Lecture (1 hr.)
John Guenther, *Interim Deputy Director*,
N.C. Office for Historically Underutilized Businesses

10:30 a.m. to 10:45 a.m. Break

10:45 a.m. to 12:00 p.m. Payment and Performance Bonds on Public Projects: Lecture (1.25 hr.)
David Senter, *Senior Counsel*, Maynard Nexsen

12:00 p.m. to 1:00 p.m. Lunch

1:00 p.m. to 2:30 p.m. Ask the Experts: Experienced Construction Professionals Panel (1.5 hr.)
Rod Malone, *Attorney*, Tharrington Smith
Katherine Peele, *Chief Practice Officer*, LS3P Architects
Fredrick Davis, II, *Chief Operating Officer*, Orange County Public Schools

Thursday, Sept. 25
Day 3: Contract Management and Project Closeout
(5.5 hours of education; 7 hours of total time)

9:00 a.m. to 10:00 a.m.	When Bidders Make Mistakes: Exercise (1 hr.) Crista M. Cuccaro, <i>Assistant Professor of Public Law and Government</i> , UNC School of Government
10:00 a.m. to 10:15 a.m.	Break
10:15 a.m. to 12:00 p.m.	Connecting the Dots: Contract Administration Crista M. Cuccaro, <i>Assistant Professor of Public Law and Government</i> , UNC School of Government Fran Cameron, <i>Purchasing Manager</i> , Guilford County
12:00 p.m. to 1:00 p.m.	Lunch
1:00 p.m. to 2:00 p.m.	Storm Clouds Are Gathering: When Things Begin to Go Wrong Crista M. Cuccaro, <i>Assistant Professor of Public Law and Government</i> , UNC School of Government Fran Cameron, <i>Purchasing Manager</i> , Guilford County
2:00 p.m. to 2:15 p.m.	Break
2:15 p.m. to 3:45 p.m.	Case Study: Federal Uniform Guidance & Construction (1.5 hr.) Crista M. Cuccaro, <i>Assistant Professor of Public Law and Government</i> , UNC School of Government Fran Cameron, <i>Purchasing Manager</i> , Guilford County
3:45 p.m. to 4:00 p.m.	Wrap-up and Adjourn

Attendance Policy

In order to receive a course completion certificate, participants must attend all sessions. Failure to satisfy this requirement may result in the instructor not issuing a course completion certificate.

Completion of Knowledge Check

To receive a course completion certificate from the School of Government, course participants must complete a 20-question multiple choice question “Knowledge Check” prior to midnight at the end of the day on Wednesday, October 1. No minimum score is required to obtain a course completion certificate. The Knowledge Check will be available after the class ends, around 4:00 p.m. on Thursday, September 25.