

Internal Controls in Local Government

May 22 & 23 2024

Location: In-Person @ UNC School of Government

Faculty instructors: Rebecca Badgett & Greg Allison

*The timing for each session is subject to change. The start and end times will remain the same.

Wednesday, May 22

9:00-9:30 am

Fraud Prevention

Instructors: Rebecca Badgett, Teaching Assistant Professor
Greg Allison, Teaching Professor, UNC School of Government

This session will review the elements of fraud, address how to identify behavioral red flags of fraudsters, and offer real examples of frauds that were perpetrated against local governments by employees.

9:30-10:45 am

Statutory Internal Controls

Greg Allison

This session will explore the specific internal control provisions of the Local Government Budget and Fiscal Control Act that relate to budgeting, managing, disbursing, and accounting for the use of public funds.

10:40-10:45 am

Break

10:45-12:15 pm

Internal Controls: Understanding the Process & Implementing Procedures

Rebecca Badgett and Greg Allison

This session will define the key components of internal control (control environment, risk assessment, control activities, communication, and monitoring) and explore ways to incorporate the components into an effective and accessible internal control process. Participants will learn about the legal and ethical responsibility that the governing board, finance officers, and upper management have to implement strong internal control within the local government.

12:15-1:00 pm

Lunch

1:00-3:00 pm

A Deep Dive into Control Activities

Rebecca Badgett & Greg Allison

In this session, participants will learn to operationalize control activities in the following transactional processes: budgeting, cash management, accounts receivable, accounts payable, payroll, investments, and procurement.

3:00-4:00 pm

Internal Control Hypothetical

Participants will work in groups to complete a case study that will allow them to identify red flags of fraud and internal control weaknesses and suggest ways to strengthen internal control activities.

Thursday, May 23

9:00-10:45 am

Internal Control in Grants Management

Rebecca Badgett

Local governments expending federal grant funds are required to have written internal control policies that adequately protect against the mismanagement of funds. This session will focus on internal controls as they relate to the management of federal grant funds. This session will primarily focus on the compliance requirements in the Uniform Guidance.

10:45-11:00 am

Break

11:00-12:15 pm

Evaluating Internal Controls: Understanding the Auditor's Perspective

Kathleen Kizior & Scott Anderson, Cherry Bekaert, LLC

This session will be taught by a guest auditor who will discuss how internal controls are evaluated during the audit process.

12:15-12:30

Wrap-up and questions