

# Important Information

\*In person attendees\*

## Meals

**Breakfast** – will be provided Thursday & Friday morning (@ MacGregor Downs, Lakeside Room), from 8am – 9am. You will **not be eligible** to claim breakfast these days, as NCAOC is covering this expense. Reimbursement @ breakfast per diem (\$8.60) can be claimed on **all other applicable days**.

**Lunch** – will be provided Wednesday & Thursday (@ MacGregor Downs, Lakeside Room). You will **not be eligible** to claim lunch these days, as NCAOC will also be covering this expense. Reimbursement @ lunch per diem (\$11.30) can be claimed on **all other applicable days**.

**Dinner** – **Not included**. You may claim the dinner per diem @ \$19.50 when applicable.

## Hospitality/Social Activities

- **3.9.21: ACC Tourney Spirit & "Spirits" @ the Lassiter Residence @ 6 PM** – Enjoy a "spirit" while showing your ACC spirit!! Come dressed in your favorite team attire.
- **3.10.21: Social Hour @ MacGregor Downs 4:45 – 5:45 PM** (immediately following final days' session) **6:45 & 7 PM Group Dinners @ Angus Barn & 42<sup>nd</sup> Street Oyster Bar**; Carpools will run between 6:15-6:30 PM departing from MDCC.
- **3.11.21: 5:30 – 6:30 PM OnPoint Shooting Range (Pre-signup required)**  
**6:30 – 8:30 PM - Association Sponsored Event Night @ MDCC** – DJ Ones bringing you **Music Bingo**; Food & beverages provided.

## Check-Out

We recommend you check out prior to the start of the final day's session on Friday.

## Travel reimbursements

Prefilled forms will be available (see Shellie) - **Commuter, Tuesday, Wednesday, or Thursday check-in**. Print your name/address, county, last 4 SSN, and sign your name. Return to CCSC staff (Shellie), along with your **itemized hotel receipt (w/ a paid in full balance)**.

## Group Photograph

Group photo will be taken on **Wednesday, 3.10.21 @ 11:45AM** directly before lunch (@ MDCC). Non-formal/dressy casual attire would make for a lovely photograph (masks on...masks off...**again!!**). 😊

\*ALL attendees (including virtual)\*

**CLE Forms** \*Will email in advance (& on materials link); hard copies available @ MDCC\*

**\*\*IMPORTANT NOTE:** Please make sure you have officially registered via the zoom meeting registration link, to receive credit for your "virtual attendance".

CLE forms will be sent electronically to all attorney clerks prior to conference start. For those attending in person, hard copies will also be available (see Shellie). Complete and return either via email or hand directly to CCSC staff (Shellie). **Ethics & Technology credits available** pending approval!!

## Evaluations

Evaluations will be done on-line again this year. You will receive an email the **last week of March**. Please take a few moments to provide feedback on your 2021 winter conference experience (virtual and/or otherwise 😊). We thank you for your participation!!