

				Yes	No	UTD	NA	Total	Non-error	%	QA	NOTES
SCREENING												
Total # Screened-In reports				0								
Total #Screened-in reports, Screened by Another County				0								
1	Report Screening	Question #1: What tools should have been used to screen?		Question #2: Were tools identified in Question #1 consulted?								
		Allegations		Yes	No	UTD	NA					
		Abuse	Physical	0	0	0	0	0	0	0	#DIV/0!	0
			Sexual	0	0	0	0	0	0	0	#DIV/0!	0
			Emotional	0	0	0	0	0	0	0	#DIV/0!	0
			Moral turpitude	0	0	0	0	0	0	0	#DIV/0!	0
			Cruel or Grossly Inappropriate	0	0	0	0	0	0	0	#DIV/0!	0
			Human Trafficking-Labor	0	0	0	0	0	0	0	#DIV/0!	0
		Neglect	Human Trafficking-Sexual	0	0	0	0	0	0	0	#DIV/0!	0
			Improper Care	0	0	0	0	0	0	0	#DIV/0!	0
			Improper Supervision	0	0	0	0	0	0	0	#DIV/0!	0
			Improper Discipline	0	0	0	0	0	0	0	#DIV/0!	0
			Abandonment	0	0	0	0	0	0	0	#DIV/0!	0
			Improper Medical/Remedial Care	0	0	0	0	0	0	0	#DIV/0!	0
			Injurious Environment	0	0	0	0	0	0	0	#DIV/0!	0
			Illegal Placement/Adoption	0	0	0	0	0	0	0	#DIV/0!	0
			Substance Abuse	0	0	0	0	0	0	0	#DIV/0!	0
			Domestic Violence	0	0	0	0	0	0	0	#DIV/0!	0
		Dependency	0	0	0	0	0	0	0	#DIV/0!	0	
		Appropriate Screening Tools used to screen-Overall								0	0	#DIV/0!
2	Decision-Making	Definition of abuse, neglect, caretaker definition?		0	0	0	0	0	0	#DIV/0!	0	
		Victim<18 years old?		0	0	0	0	0	0	#DIV/0!	0	
		Resident of NC?		0	0	0	0	0	0	#DIV/0!	0	
		Was the report screened appropriately according to policy?		0	0	0	0	0	0	#DIV/0!	0	
		Was there a two level review?		0	0	0	0	0	0	#DIV/0!	0	
3 for SCREEN OUT tool only. Not missing here.												
4	Assignment	Was the report assigned as?	Abuse	0				0	0	#DIV/0!		Column M for this section tells you the percentage of screened in reports that were assigned as each type.
			Neglect	0				0	0	#DIV/0!		
			Abuse and Neglect	0				0	0	#DIV/0!		
			Neglect and Dependency	0				0	0	#DIV/0!		
			Dependency	0				0	0	#DIV/0!		
		Was the report assigned as?	Investigative Assessment	0				0	0	#DIV/0!		Column M tells you the percentage of SI reports assigned to each track.
Family Assessment	0				0	0	#DIV/0!					
Was the most appropriate assessment track assigned?				0	0	0	0	0	#DIV/0!	0		
Was the response time appropriate to the allegations?				0	0	0	0	0	#DIV/0!	0		
5	Notices	Was a letter sent to the reporter within 5 days?		0	0	0	0	0	0	#DIV/0!	0	
		If the report was received on a foster home, licensed by DSS or a Private Agency, was the information referred to the licensing worker or supervisor?		0	0	0	0	0	0	#DIV/0!	0	
		If the report was on a licensed facility, was DSS-5282 sent to licensing authority (Black Mountain or DHSR) within 5 days of the report?		0	0	0	0	0	0	#DIV/0!	0	
		If the report was received on a child care facility, was notice sent at the time of the report to the Division of Child Development (DCD)?		0	0	0	0	0	0	#DIV/0!	0	
7 for SCREEN OUT tool only. Not missing here.												
ASSESSMENT												
8	Initiation	Were all the victim child(ren) seen and interviewed within the response time frames?		0	0	0		0	0	#DIV/0!	0	
		If not, was there documentation as to why not and diligent efforts to see the child(ren)?		0	0	0	0	0	0	#DIV/0!	0	
		Were all the parents or primary caretakers who reside in the home with the victim child(ren) seen and interviewed the same day as the child(ren)?		0	0	0	0	0	0	#DIV/0!	0	
		If all parents/primary caretakers who reside in the home with the child(ren) were not seen and interviewed on the same day as the child(ren), is there documentation as to why not and diligent efforts made to contact them?		0	0	0	0	0	0	#DIV/0!	0	
		Were all other non-primary caretaker adults in the child(ren)'s home seen and interviewed within 7 days?		0	0	0	0	0	0	#DIV/0!	0	
		If other non-primary caretaker adults were not seen and interviewed within 7 days, was there documentation as to why not and diligent efforts made to see and interview them?		0	0	0	0	0	0	#DIV/0!	0	
		Were all alleged perpetrators informed of the allegations at the time of the initial contact, regardless of the type of contact?		0	0	0	0	0	0	#DIV/0!	0	
		Were all allegations received in the report and during the assessment discussed and addressed with each alleged perpetrator?		0	0	0	0	0	0	#DIV/0!	0	
9	Safe Surrender	If case was a safe surrender or child abandonment case, is there evidence of the agency checking with the Center for Missing and Exploited Children?		0	0	0	0	0	0	#DIV/0!	0	
10	Law Enforcement and DA Notice	If evidence of abuse was found, was the DA notified verbally immediately and via a written notification within 48 hours?		0	0	0	0	0	0	#DIV/0!	0	
		If evidence of abuse was found, was LE notified verbally immediately and via written notification within 48 hours?		0	0	0	0	0	0	#DIV/0!	0	
Was a safety assessment completed for the initial report?				0	0	0	0	0	0	#DIV/0!	0	
Was the safety assessment completed at the time of initiation?				0	0	0	0	0	0	#DIV/0!	0	
Did the social worker include the parents/primary caretakers in developing the safety agreement?				0	0	0	0	0	0	#DIV/0!	0	

11	Safety Assessment	Does the information documented on the safety assessment correlate with the information obtained from the interview(s) and observations?	0	0	0	0	0	0	#DIV/0!	0	
		Was the safety agreement adequate to ensure safety?	0	0	0	0	0	0	0	#DIV/0!	0
		If the safety assessment was found safe with a plan or unsafe, was there evidence of the family's signatures on the safety assessment?	0	0	0	0	0	0	0	#DIV/0!	0
		If new information was uncovered by the social worker during the assessment, or the situation changed, was a new safety assessment and agreement completed as new concerns arose?	0	0	0	0	0	0	0	#DIV/0!	0
		Did the supervisor review, sign and date each safety assessment within 24 hours?	0	0	0	0	0	0	#DIV/0!	0	
12	Temporary Safety Provider	Was a Temporary Safety Provider used during this assessment? (if respond no, go to Section 14)	0	0			0	0	#DIV/0!	0	% of total assessments reviewed that used a Temporary Safety Provider
		Did the agency have sufficient justification to request a Temporary Safety Provider be used during the assessment?	0	0	0	0	0	0	#DIV/0!	0	
		Was the Temporary Safety Provider a voluntary placement arranged by the parent(s)?	0	0	0	0	0	0	#DIV/0!	0	
		Was there a time limited plan in place with clear goals for the child(ren) to return home?	0	0	0	0	0	0	#DIV/0!	0	
		Was an Initial Safety Provider Assessment filled out completely and in the record?	0	0	0	0	0	0	#DIV/0!	0	
		Was the Initial Safety Provider Assessment form signed by the Temporary Safety Provider, social worker, and supervisor?	0	0	0	0	0	0	#DIV/0!	0	
		Were criminal record checks completed on all adults and children 16 and older in the Temporary Safety Provider's home?	0	0	0	0	0	0	#DIV/0!	0	
		Were Central Registry checks completed on all adults living in the Safety Resource's home?	0	0	0	0	0	0	#DIV/0!	0	
		Did the plan include services to support the TSP, if needed?	0	0	0	0	0	0	#DIV/0!	0	
		Was the Initial Safety Provider Assessment completed prior to the child(ren) being placed in the home of the Temporary Safety Provider?	0	0	0	0	0	0	#DIV/0!	0	
13	Home Visit	If the child(ren) returned home, was there a home visit to the permanent residence prior to the return?	0	0	0	0	0	0	#DIV/0!	0	
		Was a home visit completed inside the home where the child(ren) primarily reside to assess and address any visual safety concerns in the home?	0	0	0	0	0	0	#DIV/0!	0	
14		Was a home visit completed inside the home of the non-resident parent(s) where the child(ren) visit to assess and address any visual safety concerns in the home?	0	0	0	0	0	0	#DIV/0!	0	
15	Record Checks	Was a Central Registry check conducted regarding the child(ren) and parent/caretaker CPS history prior to case decision?	0	0	0	0	0	0	#DIV/0!	0	
		Is there evidence, on the 5010 or specifically stated in the case narratives, that the social worker reviewed this history?	0	0	0	0	0	0	#DIV/0!	0	
		Were criminal record checks conducted on all adults and all children 16 years and older, living in the home prior to case decision?	0	0	0	0	0	0	#DIV/0!	0	
		Is there evidence, on the 5010 or specifically stated in the case narratives, the social worker reviewed these criminal record checks?	0	0	0	0	0	0	#DIV/0!	0	
		Is there evidence, on the 5010 or specifically stated in the case narratives, that previous agency Child Welfare records were reviewed?	0	0	0	0	0	0	#DIV/0!	0	
		If information was found in record checks, were there follow-up conversations or collaterals made to gather more information?	0	0	0	0	0	0	#DIV/0!	0	
16	Were Contacts made during CPS Assessment with:	Collaterals identified in the intake report	0	0	0	0	0	0	#DIV/0!	0	
		If not, was there documentation as to diligent efforts made?	0	0	0	0	0	0	#DIV/0!	0	
		Collaterals identified by the parents/caretakers	0	0	0	0	0	0	#DIV/0!	0	
		If not, was there documentation as to diligent efforts made?	0	0	0	0	0	0	#DIV/0!	0	
		Professional agency collaterals involved with the family?	0	0	0	0	0	0	#DIV/0!	0	
		If not, was there documentation as to diligent efforts made?	0	0	0	0	0	0	#DIV/0!	0	
		Individuals discovered to have information during the assessment?	0	0	0	0	0	0	#DIV/0!	0	
If not, was there documentation as to diligent efforts made?	0	0	0	0	0	0	#DIV/0!	0			
17	Contacts	The Reporter	0	0	0	0	0	0	#DIV/0!	0	
		Victim Child(ren)	0	0	0	0	0	0	#DIV/0!	0	
		If not, was there documentation as to why not and diligent efforts made?	0	0	0	0	0	0	#DIV/0!	0	
		Mother (in the home)	0	0	0	0	0	0	#DIV/0!	0	
		If not, was there documentation as to why not and diligent efforts made?	0	0	0	0	0	0	#DIV/0!	0	
		Father (in the home)	0	0	0	0	0	0	#DIV/0!	0	
		If not, was there documentation as to why not and diligent efforts made?	0	0	0	0	0	0	#DIV/0!	0	
Other Caretakers in the home	0	0	0	0	0	0	#DIV/0!	0			
After Initiation, were sufficient ongoing face to face contacts	0	0	0	0	0	0	#DIV/0!	0			
		Temporary Safety Provider 1	0	0	0	0	0	#DIV/0!	0		

			Case Decision Summary/Initial Case Plan	Completed accurately and thoroughly?	0	0	0	0	0	0	#DIV/0!	0	
				Signed and dated by the social worker and supervisor on the date of case decision?	0	0	0	0	0	0	#DIV/0!	0	
			Is there documentation of the social worker and supervisor making the two level case decision in the narrative, case summary, or a staffing note?		0	0	0	0	0	0	#DIV/0!	0	
23	Decision Justification	Was the case decision appropriate and supported by information documented? (If not appropriate due to incorrect track assignment only, note in the comments)			0	0	0	0	0	0	#DIV/0!	0	
24	Timeliness	Was the assessment completed within 45 days? If the assessment exceeded 45 days, was there documentation to justify the delay?			0	0	0	0	0	0	#DIV/0!	0	
		Was the written justification reasonable to justify the delay?			0	0	0	0	0	0	#DIV/0!	0	
25	ICWA	Was American Indian Heritage clearly assessed? If opened for CPS In-Home Services or Foster Care Services, was the tribe to which they are members notified? Was the DSS-5335 or DSS-5336 (Fostering Connections Tribal Research Tool) completed?			0	0	0	0	0	0	#DIV/0!	0	
26	Notices	Were Case Decision Letters sent to:	The Reporter		0	0	0	0	0	0	#DIV/0!	0	
			All Parents/Caretakers (in the home)		0	0	0	0	0	0	#DIV/0!	0	
			All non-resident parents		0	0	0	0	0	0	#DIV/0!	0	
		Were findings found on the Case Decision Summary/Initial Case Plan consistent with reporting on the DSS-5104 and case decision letters?			0	0	0	0	0	0	#DIV/0!	0	
27		If the report was on a licensed facility, was DSS-5282 sent to licensing entity within 5 days of case decision? Was the RIL Notice delivered per policy for all cases where there was a substantiation of abuse or serious neglect? For any cases that had a finding BUT CLOSED, was there documentation of a meeting with the family to discuss the findings at the time of case decision or within 7 days?			0	0	0	0	0	0	#DIV/0!	0	
28	Referrals	Was the case opened for CPS In-Home Services?			0	0			0	0	#DIV/0!	0	Column M tells you the percentage of closed CPS Assessments reviewed that transferred to CPS In-Home Services.
		Was the case opened for Foster Care?			0				0	0	#DIV/0!	0	Column M tells you the percentage of closed CPS Assessments reviewed that transferred to Foster Care.
		If developmental needs for a child under 3 were identified in the DSS-5010 or other documentation during the assessment, was a referral made to the CDSA for further assessment?			0	0	0	0	0	0	#DIV/0!	0	
29	Additional Questions				0	0	0	0	0	0	#DIV/0!		
					0	0	0	0	0	0	#DIV/0!		
					0	0	0	0	0	0	#DIV/0!		