

**Social Services Regional Supervision and Collaboration Working Group  
Meeting #2 – November 2, 2017  
Agenda**

10:30 Convene

- Welcome by the Co-Chairs
- Reintroduce ourselves: Andy Sachs
  - ✓ Check-in: Share one observation or discovery about our work together that you have made since our first meeting.
- Review today's agenda and ground rules
- Review and approve minutes
- What else has emerged or changed since Meeting 1?

11:00 Stage One Proposed Plan

- Review the plan Aimee Wall
- At your tables, discuss the content, timing, and flow of the proposed work plan: where you need clarification, what makes sense (or not), or what else you might need to inform the work Margaret Henderson
- Each table reports out on its support for or concerns about the plan
- Discuss and agree upon edits as needed
- Seek consensus to support the plan

11:30 Goals for a Successful System of Regional Supervision

Margaret Henderson

- Refer to chart on back, and the qualities of "good supervision" identified in Meeting 1
  - Do we need clarification on any of the goals?
  - Review the list and assess if it adequately summarizes our expectations for a successful system of regional supervision. Edit as needed.
  - Obtain consensus on final version of goals.

12:15 Break for boxed lunches

12:45 Who Should Do What?

- Review the list of supervisory functions. Clarify or edit as needed. Aimee Wall
- Set up for table discussions Andy Sachs

Consider each function and how it might be demonstrated at the county, regional, or central levels in a system that meets the goals we just discussed.

- Step 1: (1:00) Make notes to yourself about the four functions assigned to your table.
- Step 2: (1:15-2:00) Begin to share and discuss the range of ideas about options expressed at your table. Explain your reasoning in reference to the goals.
  - TURN IN A SUMMARY WORK SHEET TO SOG TEAM.
- Break
- Step 3: (2:15) Report out to the whole group.

3:15 Next steps

- Research plans
- Next meeting: November 28<sup>th</sup>, 10:30-3:30, at the SOG
  - Homework: Consider how or whether these roles and responsibilities might vary across the programs housed within DSS.
- Self-evaluation of the day

3:30 Adjourn

<b>Goals for a Successful System of Regional Supervision County Departments – Regional Offices – Central Office</b>
<p><b>An effective system of regional supervision would demonstrate _____.</b></p> <ul style="list-style-type: none"> <li>● Consistent interpretation and application of policies</li> <li>● Clearly defined roles and responsibilities</li> <li>● Timely responses</li> <li>● Productive and trusting relationships</li> <li>● Successful innovation/ problem-solving/conflict resolution</li> <li>● Fair enforcement and accountability</li> <li>● Fiscal stewardship</li> </ul>
<p><b>We will use these goals in the next activity and need to gain a shared understanding of expectations. Instructions:</b></p> <ol style="list-style-type: none"> <li>1. Do we need clarification on any of the goals?</li> <li>2. Review the list and assess if it adequately summarizes our expectations for a successful system of regional supervision. Edit as needed.</li> <li>3. Obtain consensus on final version of goals.</li> </ol>