

Clerks Summer Business Meeting

August 16, 2019

Washington Duke Inn – Durham, NC

Welcome: *President Marsha Johnson* – Thanked everyone for being present and hoped everyone enjoyed this conference.

Roll Call: J. Yancey Washington called out roll call by county. All present said “Aye”.

Approval of Minutes: Marsha asked everyone to look over the minutes in your binders from the Winter Conference 2019. She asked for a motion to approve the minutes. Susan Hicks made the motion to approve and Michael Huneycutt seconded the motion. All in favor voted aye and the minutes were approved as written.

Treasurers Report: Yancey Washington, past treasurer for 2018-19 gave the report that is included in your binders. It shows 88 clerks have paid their dues this year. There are a combined \$78,902.99 available funds in the various accounts as of 8/9/19. We are set up to use Quicken system now and it lists a breakdown of expenses by category that he and Shellie have worked on. At the Executive Committee meeting on Tuesday morning, Michael K. from BB&T customer relations came to present shifting funds to a new Money market account that will earn better interest than the current account. The executive committee approved this move.

Marsha asked for a motion to approve the treasurers report. Archie Smith made the motion. Becky Spragins seconded the motion. The treasurers report was approved.

Committee reports:

Constitution and Bylaws: Archie Smith and Justin Minshew worked on changes for the bylaws one technical and one dependent on statutory changes. These will be brought up at the Winter Conference business session.

Finance: Jamie reporting for Diane. The committee met on Monday morning the 12th. Bud Jennings, Jordan Samuels, Many Poole and Chad Boykin came and presented. A PowerPoint will be distributed to the body. They review ETS and ensuring audit help would be available if needed due to issues from ETS and clerks tracking. They also showed the current internal and state audit trends and where findings are taking place. Marsha thanked Diane Deal for her service as chair. Lisa Blalock will take over as chair this year.

Training: Jamie reporting for Jim Mixson. The committee met on Monday afternoon of the 12th. Before moving into NCAOC training, Meredith Smith provided an update on the Clerks Subcommittee on DNA Evidence committee. They will meet September 6th in Cumberland County next. Jamie mentioned the NCAPE – with Tim Culp who was in the lobby still has registration for their conference the first of October. Takeeta Tyson with AOC training and development was present. She provided an update on Raise the Age and training dates that have been set up. Jamie will send them out for clerks to sign up. They have to sign up through the learning center so be sure to search the top right search bar for the courses. Billy Lassiter with DPS JJ also listed training dates for court counselors and UNC SOG training and they are included in his presentation too. Takeeta mentioned about an upper management decision to not update NCAWARE

with the ICMS beginning. Knowing minimal changes will occur, clerks are going to have to manually enter or delete cases where the age is unknown when magistrates take out charges. Currently AOC says clerks can “delete” a case, but magistrates cannot. Not in statute or rules though. A discussion took place on this and a memo will be forthcoming.

Technology: Todd Tilley reporting as chair. He hoped folks saw the Tyler Technology demo on Monday. Next week the week of the 19th will begin Tyler Advisory Committee meetings and AOC information settings as a “kick off” to the integration and business meetings over the next 5 years. Wake, Harnett, Lee and Johnston are first to go live in anticipated early 2021.

Legislative: No report. Marsha said the report is there is no budget. The end. The legislature is still in session and hoping to override the Governor’s veto of the budget.

Resource: Michelle Ball reports for the committee that they met on Monday the 12th as well. The last RIF is for Caswell County and he is aware of it. That position has been decided will go to Forsyth County when it happens. It will not reduce Caswell more than the .75 but Forsyth will get 1 FTE. She also mentioned the 7 deputy clerk positions were predetermined in the budget. It hasn’t happened like that in a long time. Wanted to point out that the counties for the most part were the ones in need. They did get them correct.

Program: Susan Hicks said thank you to the Program committee members for always stepping up and helping out when needed to introduce speakers and be present at the conference. They have already decided that there will be a Winter Session on FMLS and Willow to present on millennials and working with them. Susan mentioned to please, please fill out the evaluations that will be sent. They are used almost entirely for the conference planning. If you don’t like something tell us.

Public Relations: Lisa Brown had no report but did request any changes or updates to please send to her and the committee to review. Jamie chimed in that the Recipe book is the PR piece for the winter conference. If you or your staff have a recipe, please send it our way! We want to have a pretty book for sale at the Winter Conference.

Presidents Report: No report – glad to be here.

Directors Report: Was going to mention the new FMLA memo and policy forthcoming but McKinley discussed that during his talk this morning. Jamie provided the dates for the Winter and Summer Conferences to be held in 2020. We will be back at Harrah’s in Cherokee in September next year. Jamie hoped everyone enjoyed themselves at the lovely Washington Duke Inn and thanked Archie for hosting us here.

Marsha asked if there was a motion to adjourn. Becky Spragins made the motion, seconded by Archie Smith. The meeting was adjourned.