

What is the role of each level with respect to this supervisory function?

1. Fiscal Monitoring: Ensure that all financial resources are used effectively and efficiently.

Central Office <i>The primary role of the central office in this function is to _____.</i>	
Regional Office <i>The primary role of the regional office in this function is to _____.</i>	
County Office <i>The primary role of the county office in this function is to _____.</i>	

2. Compliance Monitoring: Ensure state and federal mandates, as well as applicable laws, regulations, and policies are followed.

Central Office <i>The primary role of the central office in this function is to _____.</i>	
Regional Office <i>The primary role of the regional office in this function is to _____.</i>	
County Office <i>The primary role of the county office in this function is to _____.</i>	

3. Risk Assessment: Assess entities involved in the provision of services for potential strengths, weaknesses, or conflicts.

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4. “Conflict of Interest” Policy: Establish and implement policy regarding the proper handling of cases involving conflicts of interest.

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5. Training: Ensure that personnel involved in the provision of services are competent and well-prepared to discharge the duties associated with their position.

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6. Service Review: Use case records and data to review service trends, progress, strengths and weaknesses.

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7. Resource Provision: Ensure that service providers have the non-monetary resources they need to discharge their duties.

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8. Best Practice Sharing: Facilitate open lines of communication through which practice strategies can be shared across programs and counties.

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<p>County Office</p> <p><i>The primary role of the county office in this function is to _____.</i></p>	

9. Policy Guidance: Ensure a common understanding of program policy, provide clarification or additional explanation when necessary, and allow for feedback regarding policy implementation.

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<p>County Office</p> <p><i>The primary role of the county office in this function is to _____.</i></p>	

10. Licensing: Authorize both public and private agencies to provide services under the applicable laws and regulations associated with that service.

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<p>County Office</p> <p><i>The primary role of the county office in this function is to _____.</i></p>	

11. Universal Records Keeping: Maintain accurate, thorough case records that can be accessed for the purposes of services provision, review, monitoring, or consultation.

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12. Root Cause Analysis: Assess contributing factors that resulted in a situation of non-compliance; determine what can be done to mitigate those factors in the future.

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