



## Social Services Working Group

Wednesday, May 2, 2018

12:30 p.m. to 3:30 p.m.

The UNC School of Government, Room 2401

### Meeting Objectives:

- To review the charge for Stage Two work of the SSWG
- To review and provide feedback on the draft work plan
- To initiate discussion about collaboration between counties

### Preparation:

- Consider the small group discussion questions listed on the agenda below (1:45)
- Discuss with others in your county or organization prior to the meeting

## Agenda

### 12:30 Convene

- Welcome by the Co-Chairs (Sen. Barringer and Rep. Stevens)
- Introductions (Facilitators/All attendees)
- Review and clarify the plan for today's meeting (Facilitators/Work Group)
- Check-In: What has occurred to you since our last in-person and online meetings about the work of this group? (SSWG)

### 1:00 Preparing for Stage Two

- Review the charge to the SSWG (Aimee Wall)
- Review the draft work plan for Stage 2 (Facilitator)
  - Provide feedback and make adjustments, as needed

### 1:45 Small Group Discussion on Collaboration Between Counties (Facilitator)

- What kinds of **challenges or successes** have you seen in terms of collaborations between counties?
- What were the **conditions** that contributed to either the challenge or success?
- Based on these ideas, what are some **potential changes** that would generate greater success in collaboration between counties?

**2:45 Large Group Debrief** (Facilitator)

- Tables report out highlights of their discussions.
  - Note additional information or clarifications needed.

**3:15 Wrap Up** (Facilitator)

- Confirm next steps
- Last thoughts on today's meeting

**3:30 Adjourn**

**GUIDELINES FOR PRODUCTIVE MEETINGS**

The following ground rules were discussed and adopted by the Work Group at its first meeting:

- **Participate fully.** It is acceptable to disagree. Everyone should have the opportunity to state his or her own views, regardless of rank or other differences.
- **Work on the problem.** Put other issues aside, including personalities, offices, or other differences. Show respect for each other.
- **Focus on interests, not positions.** Explain why you favor a particular course of action. Invite questions so you can explain your reasons fully. Balance advocacy and inquiry.
- **Share all relevant information.** Be specific. Agree on what important words mean. Discuss "undiscussable" issues.
- **Stay focused.** Discuss a topic long enough for everybody to be clear about it.
- **Decide how the group will make decisions.** Strive for consensus.

Adapted from *The Skilled Facilitator: Practical Wisdom for Developing Effective Groups* by Roger Schwarz