



Agenda

Social Services Working Group

Tuesday, January 30, 2018

10:30 a.m. to 3:30 p.m.

The UNC School of Government, Room 2403

Meeting Objectives:

To decide on two products to be released for public review:

- Proposed staffing model for regional offices
- One or more proposals for regional maps

Preparation:

Complete the staffing model ranking exercise distributed prior to the meeting. Make notes to share in our group discussion, if needed.

10:30 Convene

- Welcome by the Co-Chairs (Sen. Barringer and Rep. Stevens)
- Introductions (Facilitators/All attendees)
- Review and clarify the plan for today's meeting (Facilitators/Work Group)
- Check-In: What has occurred to you since our last meetings about the work of this group? (SSWG)

11:00 Staffing Models for Regional Offices

- Review staffing model options (Aimee Wall)
- Small group review and feedback (Facilitator)
 - Prior to the meeting, each working group member should have completed a worksheet that involved ranking the four different staffing models.
 - Small groups discuss rankings and, if possible, identify a preferred model, with edits/clarifications as needed
- Large group debrief and decision
 - Each table shares the reasoning for a preferred model
 - Come to consensus on a staffing model to present for public comment

12:15 Break; boxed lunches available

12:45 Discussion Maps

- Presentation of the draft maps that will be used to guide the working group's discussion, including an overview of the criteria used to generate the draft maps and the mapping tool (Aimee Wall)
- Small group discussion (Facilitator)
 - Confirm the preferred criteria for grouping counties into regions
 - Confirm the preferred number of regions
 - Discuss whether changes to one of the draft maps should be considered

1:45 Stretch Break

2:00 Discussion Maps (continued)

- Large group debrief (Facilitator)
 - Small groups report out
 - Consider any new proposals for grouping counties
 - Come to consensus on the map or maps to present for public comment

3:10 Wrap Up

- Review next steps (Aimee Wall)
- Last thoughts on today's meeting (Facilitator)

3:30 Adjourn

GUIDELINES FOR PRODUCTIVE MEETINGS

The following ground rules were discussed and adopted by the Work Group at its first meeting:

- **Participate fully.** It is acceptable to disagree. Everyone should have the opportunity to state his or her own views, regardless of rank or other differences.
- **Work on the problem.** Put other issues aside, including personalities, offices, or other differences. Show respect for each other.
- **Focus on interests, not positions.** Explain why you favor a particular course of action. Invite questions so you can explain your reasons fully. Balance advocacy and inquiry.
- **Share all relevant information.** Be specific. Agree on what important words mean. Discuss "undiscussable" issues.
- **Stay focused.** Discuss a topic long enough for everybody to be clear about it.
- **Decide how the group will make decisions.** Strive for consensus.

Adapted from *The Skilled Facilitator: Practical Wisdom for Developing Effective Groups* by Roger Schwarz