



Social Services Working Group

Tuesday, September 4, 2018

10:00 a.m. to 4:00 p.m.

The UNC School of Government, Room 2401

Meeting Objectives:

- Synthesize key learning from information received to date
- Establish criteria for the SSWG to use in making recommendations for inter-county collaboration
- Clarify and evaluate ideas raised so far for advancing inter-county collaboration

Preparation:

- Watch the 8/30 webinar, in which the SOG presents the findings from interviews, focus groups, and surveys conducted over the summer
 - <https://www.sog.unc.edu/resources/microsites/social-services/meeting-minutes-and-recordings>
- Review the “Summary of Feedback” discussed during the 8/30 webinar and take notes to prepare for 9/4 discussions
 - <https://www.sog.unc.edu/resources/microsites/social-services/materials>

Agenda

10:00 Convene

- Welcome by the Co-Chairs (Sen. Barringer and Rep. Stevens)
- Review and clarify the plan for today’s meeting (Facilitators/SSWG)
- Adopt/revise minutes from 5/2 meeting (SSWG)

10:20 Collaboration Examples

- Share a profile of an existing inter-county collaboration and feedback Colorado about supporting inter-county collaboration (Aimee Wall)
- What might the SSWG take-away from these profiles? (Facilitators/SSWG)

10:45 Criteria Discussion

(Facilitators/SSWG)

What criteria should the SSWG use in making recommendations for inter-county collaboration?

- What kinds of impact does the SSWG intend to make through recommendations for inter-county collaboration?
- How should the SSWG recommendations be focused?
 - Policies/regulations/legislation <-> informal strategies
 - State-wide consistency <-> local flexibility
 - Applicable to specific programs <-> applicable to all programs
 - Incentives <-> Requirements
 - Other criteria to balance or consider?

Fill in the blank: The SSWG should make recommendations regarding inter-county collaboration that _____.

Notes from the May 2, 2018 SSWG Meeting that relate to inter-county collaboration
<ul style="list-style-type: none">• Not all reform strategies will require regulatory or legislative change• Less formal recommendations should be included in the Stage Two report, if appropriate.

11:00 Prepare for small group work and working lunch

(Facilitators/groups)

- Q&A on input presented in the August 30th webinar
- Small group discussions
 - Each group discusses at least two of the three primary topics (COI's, Information Sharing, Inter-County Movement of Clients)
 - Review the suggested changes to assess:
 - Does the proposed change make sense to you?
 - What do you like about the proposed change? What concerns you about it?
 - Do you need any other information about it or the issue it is addressing?
 - Are there other proposed changes to suggest to address similar or different challenges related to inter-county collaboration?
 - Turn in a summary sheet for each table.

Break for lunch, in your own time

- 1:00 Debrief** (Facilitators/SSWG)
- Highlights of discussions on the first of the two topics assigned to each small group.

2:30 Break

- 2:45 Continue small group work on second topic** (Facilitators/groups)

- 3:15 Debrief** (Facilitators/SSWG)

- Highlights of discussions on the second of the two topics assigned to each small group.

3:45 Review next steps, closing comments

- The next SSWG webinar will be September 5th, 10:00-12:30. CSF will present their findings.
- The next in-person SSWG meeting will be September 14th. CSF will be present to answer your questions about their findings, and you will develop your list of recommendations for inter-county collaboration.

4:00 Adjourn

GUIDELINES FOR PRODUCTIVE MEETINGS

The following ground rules were discussed and adopted by the Work Group at its first meeting:

- **Participate fully.** It is acceptable to disagree. Everyone should have the opportunity to state his or her own views, regardless of rank or other differences.
- **Work on the problem.** Put other issues aside, including personalities, offices, or other differences. Show respect for each other.
- **Focus on interests, not positions.** Explain why you favor a particular course of action. Invite questions so you can explain your reasons fully. Balance advocacy and inquiry.
- **Share all relevant information.** Be specific. Agree on what important words mean. Discuss “undiscussable” issues.
- **Stay focused.** Discuss a topic long enough for everybody to be clear about it.
- **Decide how the group will make decisions.** Strive for consensus.

Adapted from *The Skilled Facilitator: Practical Wisdom for Developing Effective Groups* by Roger Schwarz