

## **PRELIMINARY MATTERS FOR COURT**

1. Hearing Notes
2. Exhibit List
3. Form Order

## **PRELIMINARY MATTERS FOR HEARING**

1. Explain court process
  - a. Opening/closing arguments
  - b. Questioning of witnesses
  - c. Arguing with each other
  - d. Exchanging/marking exhibits
  - e. Cell phones with photos, videos and audio recordings

## **HEARING**

1. DSS records
2. Tax returns
3. Status of Child Affidavit
4. Record check for
  - a. Criminal
  - b. DVs
  - c. Child support
  - d. Other civil
5. Address
  - a. How long lived there
  - b. Describe house
  - c. Describe sleeping arrangements for children and others in house
  - d. Describe neighborhood
6. Employment
  - a. How long worked there
  - b. Employment history
  - c. Hours
  - d. Income
7. Financial Status
  - a. Expenses
  - b. Child Support Financial Affidavit
  - c. PSS/Alimony Financial Affidavit
  - d. Tax Returns/W2s/1099s

**8. Parents' Education**

**9. Transportation**

- a. Vehicle
- b. Driver's license
- c. Insurance

**10. Support**

- a. Relatives
- b. Friends
- c. Back up assistance with child care

**11. Plan for child care if get custody or visitation during work hours**

**12. Health Care**

- a. What is status of your child's health
- b. Do they take medications
- c. How are they prescribed
- d. Who are their doctors/therapist/dentist

**13. School**

- a. Where do children go to school
- b. How long have they gone there
- c. How do they get to and from school
- d. Report cards
- e. School Records
- f. Attendance records
- g. Homework Agendas
- h. Contact persons/Address listed in records
- i. Have you attended teacher conferences/field trips/volunteered

**14. Drug Testing**

**15. Record Check**

- a. Criminal
- b. DVs
- c. Child Support
- d. Other civil

**16. School records**

- a. Who signs homework agenda
- b. Who attends conferences
- c. Who is contact person, address

- d. School lunches
  - e. Volunteers, field trips
- 17.** Cell phones – photos, texts, recordings, fb
- 18.** What are your family traditions for holidays?
- 19.** What do you propose for custody/visitation schedule?
- 20.** Exchanges
- a. Location
  - b. Who can be present

**POST HEARING MATTERS**

- 1.** Email
- 2.** Update address/phone numbers
- 3.** Decision by return to court/email