Essentials of Municipal Government

**Dates:** December 16–17, 2021, January 6–7, 2022, January 13–14, 2022

### Day 1

**7:30 – 8:30** | Check in and Breakfast
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**8:30 – 8:45** | Welcome
| Carl Stenberg
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**8:45 – 10:00** | Mock Council Meeting
| Patrice Roesler
---|---
**10:00 – 10:15** | Break
---|---
**10:15 – 11:15** | Governing Board Roles, Responsibilities, and Relationships
| Carl Stenberg, Jennifer Schneier, Tom Carruthers
---|---
**11:15 – 12:00** | The Transition from Campaigning to Governing — Incumbent Experiences
| Jennifer Cohen and Patrice Roesler
---|---
**12:00 – 12:15** | Getting to Know the SOG — Help is Close at Hand
| Mike Smith
---|---
**12:15 – 1:00** | Lunch
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**1:00 – 2:15** | Concurrent Sessions: Building Positive Relationships — High Performing Habits
| Council-Manager Municipalities
| Kim Nelson and Carl Stenberg, City Manager
| Mayor-Council Municipalities
| Jennifer Schneier and Tom Carruthers, Mayor
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**2:15 – 2:30** | Break
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**2:30 – 3:30** | Transparency — Welcome to Open Government
| Bob Joyce
---|---
**3:30 – 5:30** | Ethics
| Tom Carruthers, Bob Hagemann, and Jim Joyce
---|---
**5:30 – 6:30** | Networking Reception Hosted by NCLM

### Day 2

**7:30 – 8:30** | Breakfast
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**8:30 – 8:45** | Welcome
| Patrice Roesler
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**8:45 – 9:45** | Financial Management in Municipal Government
| Kara Millonzi, Greg Allison, or Bill Rivenbark
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**9:45 – 10:00** | Break
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**10:00 – 11:00** | Fiduciary Duty and Internal Controls
| Kara Millonzi or Greg Allison
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**11:00 – 12:00** | Using Financial Statements to Determine Fiscal Stress or Strength
| Bill Rivenbark or Greg Allison
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**12:00 – 12:15** | Getting to know the NCLM — Help Is Close at Hand
| Rose Vaughn Williams
---|---
**12:15 – 1:00** | Lunch
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**1:00 – 3:00** | American Rescue Plan Act Basics — What You Need to Know Now
| Chris Nida
---|---
**3:00 – 3:45** | Closing — Public Choices, Public Values
| Carl Stenberg and Patrice Roesler