



2018 Intermediate Purchasing Seminar

UNC School of Government
Room 2603, Knapp-Sanders Building

November 27-29, 2018

Course Agenda

(DRAFT – INSTRUCTORS SUBJECT TO CONFIRMATION)

Tuesday, November 27

8:30 am Registration

9:00 Welcome & Introductions

9:15 Purchasing and Construction Contracting Law Recap & Case Problems
Norma Houston, School of Government

10:30 Break

10:45 Recap & Case Problems (cont'd)

11:45 Lunch at Knapp-Sanders Building

12:30 pm Contract Provisions: *The Good, the Bad, and the Totally Unacceptable*
Beth Smerko, Deputy Wake County Attorney

2:00 Break

2:15 Contract Management & Administration
Chris S. Payne, C.P.M., CLGPO, City of Greensboro

3:15 Break

3:30 Uniform Commercial Code: *What Purchasers Need to Know*
Steven Graham, C.P.M., CLGPO, Vance-Granville Community College

5:00 Adjourn for the day



Wednesday, November 28

- 9:00 am Risk Management in Public Contracting
Precious Seabrooks, Town of Cary
- 10:00 Break
- 10:15 Purchasing Forecasting & Strategies
Angelene Brinkley, CLGPO, MPA, City of Greenville (retired)
- 11:45 Lunch at Knapp-Sanders Building
- 12:30 pm Effective Communications and Presentations
Angelene Brinkley, CLGPO, MPA, City of Greenville (retired)
- 1:30 Break
- 1:45 Surplus Property Disposal case problems
Norma Houston, School of Government
- 2:45 Break
- 3:00 “Bids Gone Bad”: *Practical Strategies for Handling Missteps in the Bidding Process*
Sherrri Barnhardt, CLGPO, CPPB, Onslow County Schools
Norma Houston, School of Government
- 5:00 Adjourn for the day

Thursday, November 29

- 9:00 am Acquiring Property through Leases
Kara Millonzi, School of Government
- 10:30 Break



Thursday, November 29 (continued)

- 10:45 Ask the Experts - Purchasing Panel Q&A
Sherrri Barnhardt, CLGPO, CPPB, Onslow County Schools
David Moore, CLGPO, Triangle Transit Authority
Stephen Lindsay, NCCP, CPCM, CLGPO, Town of Cary
Tom Wester, CLGPO, Wake County
- 11:45 Lunch at Knapp-Sanders Building
- 12:30 pm Ethics & Conflicts of Interest
Norma Houston, School of Government
- 1:30 Break
- 1:45 Knowledge Check Quiz and feedback
Norma Houston, School of Government
- 3:30 Class Photo, Certificate Presentations, and Adjourn

Total Continuing Education Credits: 18 hours