



Basic School for North Carolina Registers of Deeds

November 28-29, 2017

School of Government, Room 2601
The University of North Carolina at Chapel Hill

Faculty Leader: Professor Charles Szypszak

Tuesday, November 28

8:30 - 9:30 am	Registration Check-in and Continental Breakfast (atrium)
9:30 - 9:35	Introduction
9:35 - 10:45	Local Government, Laws, and Rules in North Carolina
10:45 - 11:00	Break
11:00 - 12:00 pm	Register of Deeds Responsibilities
12:00 - 12:45	Lunch (School of Government Dining Hall)
12:45 - 2:00	Real Estate Instruments
2:00 - 2:15	Break
2:15 - 3:15	Real Estate Instruments (cont.)
3:15 - 3:30	Break
3:30 - 4:30	Marriage Licenses

Wednesday, November 29

9:00 - 10:00 am	Records (Emily Roscoe)
10:00 - 10:15	Break
10:15 - 12:00 pm	Real Estate Instrument Registration and Indexing
12:00 - 12:45	Lunch (School of Government Dining Hall)
12:45 - 1:45	Real Estate Instrument Registration and Indexing (cont.)
1:45 - 2:30	Using the Guidebook
2:30 - 2:45	Review
2:45 - 3:00	Break
3:00 - 4:15	NCARD Certification Exam