

Employment Law for Department Heads and Supervisors
November 4-5, 2021
Live Online through Zoom

Instructors: Bob Joyce,
Charles Edwin Hinsdale Professor of Public Law and Government
Diane M. Juffras
Professor of Public Law and Government

Agenda

Thursday, November 4

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| 9:00 – 9:15 | The Nature of Government Employment
Bob Joyce |
| 9:15 – 10:30 | Employment at Will or Due Process Protections? Understanding Discipline and Discharge
Bob Joyce and Diane Juffras |
| 10:30 – 10:45 | Break |
| 10:45 – 11:30 | Dealing with the Americans with Disabilities Act
Bob Joyce |
| 11:30 – 12:15 | The FLSA and Overtime Law
Diane Juffras |
| 12:15 – 1:00 | COVID-19 Vaccination Mandates
Diane Juffras |

Friday, November 5

9:00 – 9:30	Stupid Things Employees Say on Social Media Bob Joyce
9:30 – 10:00	Preventing Unlawful Harassment Diane Juffras
10:00 – 10:15	Every Note You Take: Personnel Files for Public Employer Supervisors Bob Joyce
10:15 – 10:45	Managing Employee Leave Diane Juffras
10:45 – 11:00	Break
11:00 – 11:30	Public Employment and Drug Testing Diane Juffras
11:30 – 12:00	10 Other Things That Dep't Heads and Supervisors Need to Know Bob Joyce
12:00	Formal Adjourn
12:00 – 12:30	Optional Open Question and Answer with Diane and Bob