

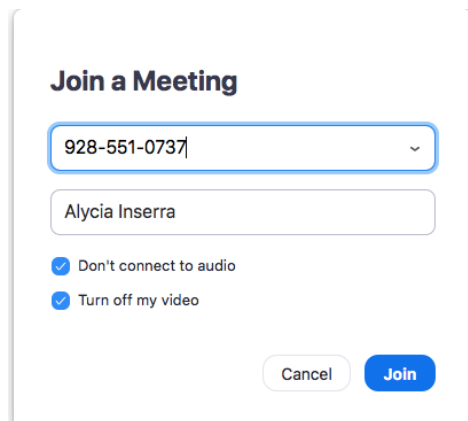
Zoom Instructions

Prior to the Conference: Run the recommended connection test [HERE](#) to ensure that your computer has the software and connection speed necessary to participate in the call. Zoom will ask you 2 questions, if the answer is yes to both, you will receive the message ‘Speaker and microphone looks good.’

If you’re interested, [HERE](#) is a link to a Tutorial on How to Join a Zoom Meeting.

To Join the Zoom Conference first click the links emailed to you by your Program Manager.

The below screen should pop up. Enter the Meeting ID and your name if you choose. Select the “Turn Off My Video” box. You can also select the “Don’t Connect to Audio” box and change that later. Eventually you’ll need to connect to audio to hear the presentation, but you’ll want to remain muted so that feedback is reduced. It is also helpful to use headphones or earbuds.



Join a Meeting

928-551-0737

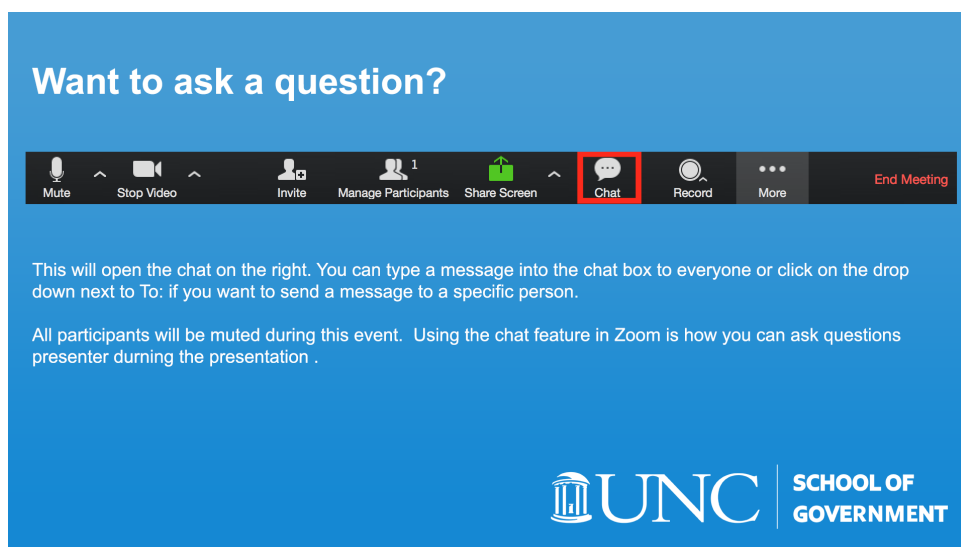
Alycia Inserra

Don't connect to audio

Turn off my video

Cancel Join

If you’d like to ask a question, click on the chat icon (see below). You can select “Everyone” or an individual if you’d like to send a direct question to an individual. Your Program Manager will be moderating questions so send those to everyone or to them directly.



Want to ask a question?

Mute Stop Video Invite Manage Participants Share Screen Chat Record More End Meeting

This will open the chat on the right. You can type a message into the chat box to everyone or click on the drop down next to To: if you want to send a message to a specific person.

All participants will be muted during this event. Using the chat feature in Zoom is how you can ask questions presenter during the presentation .

UNC SCHOOL OF GOVERNMENT

What if I experience technical difficulties?

You can troubleshoot technical difficulties by using our livestream support site

at <https://support.zoom.us/hc/en-us/articles/206175806-Top-Questions> or by calling the School of Government Helpdesk at 919.962.5487.