



## Local Government Property Disposal Procedures

### Conveyance to a Non-profit Organization (G.S. 160A-279)

Listed below are the basic procedures required under state law for disposing of personal and real property by conveyance to a non-profit organization. *Note: Property may only be conveyed to a non-profit organization carrying out a public purpose for which that the city or county is authorized to appropriate funds. Only cities and counties may convey property to non-profits under this statute.*

- Step 1 Governing board adopts resolution authorizing an appropriate official or employee to convey the property to a non-profit organization. The city or county is not required to convey the property for monetary consideration.
- Step 2 Publish notice summarizing contents of resolution once after the resolution is adopted in a newspaper of general circulation in the jurisdiction (electronic advertising is not authorized).
- Step 3 The property may be conveyed at least 10 days after the notice is published. The instrument of conveyance must include covenants or conditions which assure that the property will be put to a public use by the recipient non-profit organization.