



Local Government Property Disposal Procedures

Conveyance to a Non-profit Organization (G.S. 160A-280)

Listed below are the basic procedures required under state law for disposing of personal and real property by conveyance to a non-profit organization under G.S. 160A-280. *Note: Only personal property may be conveyed to a non-profit organization under this statute; real property conveyances to nonprofits are governed by G.S. 160A-279. While monetary consideration is not required, the conveyance should nonetheless provide a public benefit to the unit of government conveying the property. This method of conveyance may also be used to convey personal property to units of local government outside of North Carolina, "sister-cities," and charter schools.*

- Step 1 Post public notice of the governing board's intent to adopt a resolution authorizing the conveyance. Notice is not required to be published in a newspaper; posting notice on the local government's website or by other similar means is acceptable. Notice must be posted at least 5 days prior to the board meeting at which the governing board adopts a resolution authorizing the conveyance.
- Step 2 Governing board adopts resolution authorizing an appropriate official or employee to convey the property to a non-profit organization. The resolution may be adopted at any meeting of the governing board. The city or county is not required to convey the property for monetary consideration, but should nonetheless ensure that a public benefit is derived from the conveyance.
- Step 3 The property may be conveyed any time after the resolution is adopted.